

PIPE DIVISION
SAFETY OPERATIONS MANUAL

PLAINTIFF'S
EXHIBIT

JMMC-371

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Subject: ACCIDENT REVIEWS

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1.0 General

1.1 Each plant Industrial Relations Manager has a copy of the Manual of Standard Practice - Industrial Health. IH-60 dated 8-5-55 prescribes "Group Reviews to Prevent Accident Recurrence"

1.2 Reviews are a valuable tool in preventing future accidents and as such are a vital part of a dynamic safety program.

1.3 Given below is a more detailed procedure than that outlined in IH-60. This procedure supplements the original to establish a minimum plan for reviews.

2.0 Review of an Accident

2.1 Plant Manager will call and conduct reviews of accident which result in fatalities and probable permanent disability.

2.2 Department heads will call and conduct reviews of accidents resulting in one of the following:

2.21 An injured employee is sent home or to the hospital.

2.22 An injured employee loses a day of work at any time after the accident.

2.23 An injured employee is paid compensation.

2.24 An employee receives a fracture, a cut requiring suturing, a back injury, a head concussion or a hernia.

2.25 The employee is not injured, but a review is requested by the Safety Engineer or the Superintendent.

2.3 The purpose of the review is to reveal the facts of the accident, the causes of the accident and the immediate and/or long range action to be taken to prevent the same or similar accident from occurring again.

2.4 It is specifically NOT the purpose of the review to fix the blame for an accident on some one person.

2.5 The Plant Manager or Superintendent will be in charge of the review. Attending the review should be the injured person, his foreman, witnesses, Department Safety Coordinator, Safety Engineer, and others who can contribute to the solution of the problem.

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2.6 The review should be called soon after the investigation is completed, but not later than 30 days after the accident, even if the injured person is unable to attend.

2.7 The Safety Coordinator or Safety Engineer will act as secretary. A concise report of the accident, the causes thereof, and the recommendations to be taken will be typed by the Safety Dept., and will be distributed as follows:

All bulletin boards, Plant Manager, Industrial Relations Manager, all Department Heads, Safety Coordinator, the Plant Safety Committee, and the Manager of Industrial Health, GRC, and the Division Production Manager.

APPROVALS

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NOTES			
Fiber Bags			
Health Survey			