

Division

Section

AtlanticRichfield Co.		Treasury Services		Banking	
Date of shipment	Total boxes	Person to contact		Phone number	Records retention schedule number
07/78	26	Cheryl Sanders		4357	F10
For records center use only	Department box number	Item number (from schedule)	Years covered by records		Record title — range or description
			From	To	
22-043	F10-13 (D-281)		1976		15-03-20 Banking - United Bank of Denver
			1975		15-03-20 Banking - Valley National Bank
			1974		15-03-20 Banking - Valley National Bank
					15-03-20 Banking - Valley National Bank
					15-03-20-05 Authorized Signatures - Valley National Bank
			1975		15-03-20 Banking - Valley National Bank - R.D.&D. and S.U.B.
			1974		15-03-20 Banking - Valley National Bank - R.D.&D. and S.U.B.
			1975		15-03-20 Banking - Walker Bank & Trust
					15-03-20-05 Authorized Signatures - Walker Bank & Trust
			1976		15-03-20-05 Authorized Signatures - Misc.
			1975		15-03-20-05 Authorized Signatures - Misc.
			1977		15-05 Accounts Receivable
			1976		15-05 Accounts Receivable
			1975		15-05 Accounts Receivable
			1974		15-05 Accounts Receivable
					15-10 Disbursements
					15-10-02 Employee Expense Accounts
					15-09-02 Banking Confirmations
					15-09-02 Banking Confirmations - Chase Manhattan Bank
					15-09-02 Confirmations - Citibank
					15-09-02 Confirmations - Morgan Guaranty
					15-05-03 Notes Receivable - Employee
					15-50 Investments
			1977		15-60 Financial Reporting - Financial Digest
			1976		15-60 Financial Reporting - Financial Digest
					15-60-03 Profit & Loss Statements
					15-60-08 Operating Statements - Grants
			1976		15-70 Auditing
					16 Taxes - Misc.
					16-01-01 Federal Income Tax
					16-01-02 State Income Tax
					20-03 Company Vehicles
					20-14 Files Management
			1973		20-20-03 Microfilming
					20-21-01 Subscriptions - Misc.
			1977		20-21-01 Dunn & Bradstreet - Corres.
			1976		20-21-01 Dunn & Bradstreet - Corres.
			1976		20-21-01 Dunn & Bradstreet Reports
			1976		20-50-05 Corporate Records
			1977		30-05 Sales & Marketing Reports & Statistics
			1976		30-05 Sales & Marketing Reports & Statistics
			1975		30-05 Sales & Marketing Reports & Statistics
					30-01 Sales

Received by — date	Indexed by — date	Report date
J. L. Frye 07/78		
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