of a suggestion system The men who operate the machines know the operation and condition of those machines and are often better able to suggest practical improvements in guards and safe practices than are inspectors, committeemen, and others What is true about machine operators is also true of most of the other workers in a plant It requires only a little encouragement to secure from them valuable suggestions, the adoption of which will prevent many accidents

Accident prevention is closely allied to efficiency It is not strange, therefore, that many suggestions are valuable not only in the prevention of accidents, but also in lowering the cost of production, improving conditions and methods, and bettering the health and increasing the happiness of employees A safety committee member should make, and encourage others to make, suggestions that will

1 Decrease the danger of accidents to themselves and their fellow workmen, and reduce risks of damage to equipment and materials
2 Eliminate fire hazards and increase the effectiveness of fire-extinguishing methods and equipment
3 Improve the sanitary conditions about the various shops and workplaces

Educational opportunities

As an educational force, safety committees cannot be surpassed Such committees, which often include individuals popular with employees, can help management develop and enforce safety rules

Educational safety committee meetings allow members to learn about successful safety methods in other places and industries, and about aspects of the safety program not ordinarily handled by the committee The chairman or a committee usually arranges educational programs

Here are some ideas Many good films are available Executives of the company and staff technical experts can be obtained as speakers Often an outside speaker can be brought in

Meetings should not run more than an hour The program arrangers should judge critically to determine whether they are interesting and beneficial Safety is not served if time is wasted or if the members become bored

The business meetings of the committee are educational, too, but their main purpose is to get specific safety matters attended to One important item of business should be a review of recommendations the committee has made and a report on action being taken If recommendations are not followed, the



FIG 2-6 — Posters can stimulate employees' thinking about safety