

INTEROFFICE CORRESPONDENCE
GAF Corporation

December 29, 1971

TO: W. G. Greig
Struthbound Brook

FROM: F. Varonsky
D. Collison

SUBJECT: Brian Cornelius
Minneapolis - Personnel.

RE: OSHA Compliance

The following summary is in response to your letter dated November 17, 1971:

What specific action we have already taken.

1. Our material handling procedure has been thoroughly reviewed and a published set of Lift Truck Rules were distributed on October 14, 1971.
2. A Plant Welding & Cutting Permit System was re-established.
3. Numerous changes were made in our L. S. use, use and storage system.
4. The railings in our plant have been updated to conform to the specifications requiring toeboards, intermediates and top railings.
5. The floor in #1 Warehouse and the Machine Room have had the holes in the floor repaired and the bent floor plate removed or repositioned.
6. All ladders have been inspected by the Maintenance Department and any defective ladders have been destroyed.
7. A number of guards have been installed (paper cutters, saturator drive, pumps etc.,) to comply with Section 10629.
8. The air pressure for cleaning purposes have been reduced to 30 working pounds.
9. All fire doors have been checked and repaired or unblocked to insure proper function in case of fire.
10. All administrative and record keeping functions have been initiated.
11. Particular emphasis has been placed on housekeeping activities to improve the overall plant appearance.

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Mr. W. G. Greig

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NOTE: An additional mechanic was hired to work on Safety Items.

The action we plan with anticipated completion dates include:

1. Insuring that all lift trucks are equipped with properly working horns, extinguishers. 1-1-72
2. The marking of all exits with illuminated signs as required. 1-30-72
3. The use of the approved signs and tags to identify hazards and general safety as outlined in 1910.145. 1-15-72
4. The elimination of all cords and lines from all aisles and workways. 1-14-72
5. Elimination of the electric lift truck and charging units. 2-15-72
6. All areas will be further evaluated for compliance with respect to sanitation under General Environmental Control provision. 2-15-72
7. A number of restricted areas now have gates that must be locked to prevent access by unauthorized personnel. 1-1-72
8. A general list of plant safety rules and regulations will be prepared. 1-15-72
9. Areas of restrictive welding and cutting will be determined. 1-15-72
10. All personnel concerned with the first aid procedures will receive first aid training if necessary. 2-30-72
11. The floor limits of each building where applicable will be posted. 2-15-72
12. Plant will be tested for noise level compliance. Suspected areas that may be a problem are Stills, Boiler Room, Silo Drum Area and Catcher Station. (target date 8-1-72)
13. Requirements for a minimum acceptable respirator program per Section 1910.134, Section (b), will be established. 2-30-72

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14. Periodic fire drills will be initiated and maintained to insure we have an effective fire brigade in case of fire.
1-1-72

15. Water that collects on the surface of the floor at the cooling section and maintenance office entrance will be eliminated.
Target date 8-1-72

16. Dust in the Winder Area, Slate Drum Area and Dry Pelt Area will be eliminated.
Target Date 8-1-72

17. Asbestos levels and related requirements will be met.
Target date 8-1-72

18. All warehouse will have aisles clearly marked. 1-15-72.

Which of these above depend on the action of others?

Obviously items # 12, 16 and 17 are the major items in terms of cost, engineering and coordinating. Before the end of the week we hope to have air samplings to determine the seriousness of the situation. Noise level tests will also be scheduled as soon as possible. The probability of the need for submitting AFE is very high. If necessary they will be prepared and submitted before the end of February of 1972.

Needless to say this summary contains major items and categories. We will be giving our continued effort to maintain any progress made and improving or correcting minor items to reach our goal: to provide a "Safe and Healthful" place of employment for all employees.

Brian Cornelius

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