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PLAINTIFF'S EXHIBIT

MON-1941

Monsanto

FROM NAME & LOCATION: J. D. Richards — Texas City

June 18, 1984

SUBJECT: 2nd Quarter Competitive Safety and Housekeeping Inspection

REFERENCE

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The Second Quarter Competitive Safety and Housekeeping Inspection for Offices and Services was held on June 12, 1984. The CED Warehouse will be given the award for best rating this quarter. All of the ratings are listed below:

Outstanding - CED Warehouse, Cafeteria, Medical, Fire Department, Planning Offices, and Main Gate.

Good - Zone I Office, Purchasing and Training, Zone II & V Offices, Warehouses D, E, F, & G, Warehouses A, B, & C, Stores, Main Office 3rd & 4th Floor, Main Office 2nd Floor, Office Annex East, Office Annex 2nd Floor, Applications Building, PT Warehouse, and Zone IV Office.

Satisfactory - Locker Room - Safety Supply, Capital Projects Office, Office Annex West, and ARMS Building.

Comments on individual groups are as follows:

Main Office Building - Fourth Floor

Uncovered asbestos insulation in equipment room, loose insulation in the breaker/fan room and burned out lights, scrap metal and air conditioning coils cluttered on the roof, emergency light on the stairwell not working.

Main Office Building - Third Floor

Environmental offices cluttered (in the process of moving), janitor's closet at the southeast corner of the building is cluttered and unorganized, emergency alarm on the south end of the building is not working, middle office area cluttered with overflow of office furniture, plaques in Safety Department are leaning against the wall - should be mounted.

Main Office Building - Second Floor

EPP Instruction Point was well identified and everyone knew where it was. Most office areas were neat and orderly except some office areas and secretary areas on the west side.

Cafeteria

The cafeteria really looked great. The workers take a lot of pride in keeping a clean, and safe kitchen. No safety hazards were noted during the inspection. Some of the ceiling panels need to be replaced on the east side of the eating area.

Medical

The Medical Department appeared to be safe and sanitary. The nurses are very well trained on what to do when any kind of plant alarm is sounded.

Office Annex Building - West

Office areas generally in poor condition. Many are overly cluttered and look unprofessional. The worst offices were: Ashorn, Repschleger, Carlisle, Hill, mail zone, and back computer room. Empty offices on the west side were cluttered and need to be cleaned out. Drafting area was cluttered and crowded for space. They should consider utilizing some of the empty offices down the hall.

A secretary suggested having another EPP drill because of confusion and communication problems that were experienced during the last drill.

Office Annex Building - East

The Plectron in the library does not work and should be repaired. An aluminum ladder was found leaning against some electrical switchgear in the breaker/sink room. There was also some condensation on the floor. The empty office across from Wofford's office needs to be cleaned up. Boxes of computer paper stacked at the south door at the base of the stairs. Other storage arrangements should be made. A bad hinge was found on a glass case in the library. Computer room had wiring on the floor. Office #7144 full of storage boxes.

Office Annex Building - 2nd Floor

Storage room across from Triplett's office is cluttered. There was an unracked fire extinguisher in the equipment room and some miscellaneous clutter, light bulbs, buckets, mops, broom, etc. Empty office next to Ella and Bea needs to be cleaned out. There was confusion about the EPP instruction meeting location. There were signs at two different locations, and the meeting point was at a third, unmarked location. This should be resolved, and the meeting place should be properly marked.

Applications Building

There were boxes and janitor supplies stored in the hallway outside of the equipment room. An alternate storage area should be found. There was a ladder with an out of date tag on it.

PT Warehouse

Most storage areas in that building are orderly, except #4 (ARMS). Equipment on this floor blocked access to all of the storage bins. There were some maintenance ladders being stored in the PT Warehouse that should be stored in a maintenance area. Most of the equipment and materials that are stored in this building are no longer needed and should be discarded.

ARMS Building

All of the labs downstairs were cluttered and in general need of cleanup. Most work benches were covered up. In Lab 3115 there were electric cords and old hoses that needed to be properly stored or discarded. Some of the offices upstairs need a great deal of cleanup. The worst offices were: Sandberg, Jackson, Gupton and Leader.

Zone IV Office

Most offices, okay, except some things are still left in Springfield's old office that need to be cleaned out. People were well trained on emergency procedures and instruction points.

Planning Offices

These offices were exceptionally neat and well kept. The new carpet in the job control area was particularly impressive. There was a fire extinguisher out of the rack just outside of Bobo's office.

Zone I Office

No safety hazards seen. All safety equipment working and inspected. Radio shack was cluttered with equipment - needs more storage bins.

Main Gate

Generally in good condition. A lock is needed on the emergency generator room.

Safety Supply

Generally clean and neat - good! There was no regulator on the air cylinders used to refill Scott Air Packs.

Locker Room

Storage room had boxes on the top shelf. There was a drum of cleaner in the women's shower that needs to be moved. An unpinned hose was found outside of the shower. Two shower heads were missing in the men's shower. Hose out of inspection on potable water station on side wall of men's locker building.

Purchasing and Training

Ladder #1 had out of date inspection tag. Food and Xerox supplies stored in the same cabinet. Supplies stored on top of cabinets. Plectron radio by Xerox machine needs to be repaired.

Zone II and V Office

File cabinet drawer left open in P. Bailey's office. Plastic bag on the floor - tripping hazard.

Capital Projects Office

Metal brackets on top of file cabinets. Oily rags in janitor closet. Old chair and trash in women's restroom. No emergency lights in the building. Loose handles on file cabinets. Clutter in storage room. No "exit" signs on any doors. Magazines stacked on cabinets. A ladder with no tag was in the breaker room.

CED Warehouse

Housekeeping was excellent. A roof beam on the upper floor storage area should be highlighted as a possible head knocker.

Warehouse E

Trash on floor on northwest side. Old drums on pallets on southwest side. General cleanup is needed.

Warehouse F

Activated carbon spill on floor, Sewer drain on east side was hit by a truck and needs to be repaired.

Warehouse G

Move chain and barricade to remove tripping hazard. Fire extinguisher on forklift is out of date -LT-3. Broken bags of filtrate. Fire extinguisher on southwest end of building was out of date.

Warehouse A

Old table on north side should be removed. Hose on north side did not have an inspection tag. Clutter on top of cabinets in office.

Warehouse B

Safety shower light between B & C was burned out.

Warehouse C

Chain off dock on south east end.

Stores

Emergency sticker is needed on phone ext. 3316. Tops of file cabinets need to be cleaned off in the offices. The Xerox store room is cluttered.

Fire Department

No safety hazards or problems were noted.

Please respond to the comments in your area to S. W. Moncla by July 15, 1984.

J. D. Richards
For the Inspection Team

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