February 5, 1980

TO: BOARD OF DIRECTORS

SUBJECT: CHARTER FOR THE ENVIRONMENTAL AFFAIRS COMMITTEE

At the October 1979 meeting of the Asbestos Study Committee it was resolved to change the name of the Committee to the Health and Environmental Affairs Committee. The Chairman of the Committee, Mr. Armstrong, asked also that a charter be drafted to serve as a guideline for activities of the Committee. This draft charter was distributed to Members of the Committee and the wording has been revised to read as follows:

I. General Responsibility:

Responsible for the monitoring of existing and proposed world-wide Federal, State and Provincial legislation, regulations and literature on Safety, Health and Environmental matters affecting members of the Friction Materials Institute and the development of Institute positions on these matters.

II. Specific Responsiblities

Develop action plans and position papers on Safety, Health and Environmental Protection matters for approval and direction of the FMSI Board of Directors.

Provide direct coordination with the Asbestos Information Association Committees of Concern to FMSI.

Develop and administer a continuing education program for the members of the Institute.

Monitor the memberships experience with meeting regulatory requirements in order to provide technical assistance.

Establish and maintain a working relationship with Federal, State, Trade and other agencies and organizations.

I have been asked to submit this charter to the Board of Directors for your comments and approval. Would you kindly indicate on the enclosed ballot your comments and approval of this charter. A stamped return envelope is enclosed for your convenience in replying.

P-FMSI- 0054

E. W. Dri[illegible]
Executive Director

FMSI--0335

PLAINTIFF'S EXHIBIT NO. FM-83

B A L L O T

CHARTER FOR HEALTH AND ENVIRONMENTAL AFFAIRS COMMITTEE

Friction Materials Standards Institute
E-210 Route #4
Paramus, New Jersey 07652

Gentlemen:

My ballot on the proposed charter recommended by the Health and Environmental Affairs Committee is:

(_____) In favor

(_____) Not in favor

Comments_____

_____

_____

_____

By_____

Company_____

Date_____