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November 29, 1978
Recordkeeping for Asbestos Exposure

the location of the work, ground level or above, proximity of other personnel to work area, and wind velocity and direction when out of doors. The Supervisor, Mechanical, of the work group shall maintain the sign in/out log. The responsibility for control of the log sheets rests with the Area/Craft Senior Supervisor, Mechanical, of the work group involved. If more than one craft is involved, then each craft will be responsible for a log sheet recording exposure time for their own work group.

The designation of "Limited Access Areas" on Chambers Works is controlled very closely. Indiscriminate designations could lead to inflated exposure times. Exposure to asbestos dust could occur almost anywhere on the Plant. Since the material is found in pipe-covering, building material, gaskets, packing, etc. (it is expected that the majority of exposure will occur from removal of pre-1972 thermal insulation). The area or craft performing the work activity where the potential for exposure exists shall contact the Mechanical Department I.H.S. Coordinator (3417) for a contact code number for the work area. Be prepared to furnish the following information: area, building, location, craft, and person requesting contact code number. All work that is performed in a specific work area (same job) will carry the same contact code. The contact code is used on the sign in/out log sheet to identify the specific exposure. (See Attachment "B"). The log sheets shall be sent to the I.H.S. Coordinator, Shops Office at the end of each week. Information regarding asbestos exposure will be included in the I.H.S. reports (I.H.S. 60180A and I.H.S. 60380A) that the areas are now receiving. When the I.H.S. report shows initial employee asbestos exposure, then that employee shall be placed in the Medical Surveillance Program for asbestos exposure. It is then the responsibility of the employee's supervision to schedule him for an annual (12 month) physical exam. Supervision must specify that the exam is for an "annual (asbestos control)." If after a period of one year following the last exposure and subsequent physical exam no additional exposure occurs, the employee is placed on the inactive file (I.H.S. 60580A) and the annual physical exam requirements for asbestos exposure no longer apply.

This procedure is in addition to any of the other requirements regarding control of asbestos dust. As mentioned before, all of this information is incorporated in a forthcoming M.O.P.

This procedure should be implemented as of Tuesday, January 2, 1979 or as soon thereafter as is practicable. Please direct any questions on implementation to me on 3238. An initial supply of log forms may be obtained by copying the sample attached or calling 2710 where they will be made available to interested areas.

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