

Message

From: Hack, Brooke Haywood [Brooke_Hack@afandpa.org]
Sent: 10/15/2019 6:53:13 PM
To: Hyman, Alana [Hyman.Alana@epa.gov]
CC: Noe, Paul [Paul_Noel@afandpa.org]; Seidman, Laura [Laura_Seidman@afandpa.org]; Dickerson, Aaron [dickerson.aaron@epa.gov]; Woodward, Cheryl [Woodward.Cheryl@epa.gov]; Scott, Corey [scott.corey@epa.gov]
Subject: RE: AF&PA Meeting Request - Oct. 16, 22 & 30
Attachments: ATT00001.txt

Many thanks for all this logistical information, Alana.

I will update our calendars here to reflect the meeting will be 30 minutes on the afternoon of Oct. 30.

Thanks again,
Brooke

Brooke Haywood Hack
Executive Assistant, Office of the President
Brooke_Hack@afandpa.org
(202) 463-5169
AMERICAN FOREST & PAPER ASSOCIATION

From: Hyman, Alana <Hyman.Alana@epa.gov>
Sent: Tuesday, October 15, 2019 2:47 PM
To: Hack, Brooke Haywood <Brooke_Hack@afandpa.org>
Cc: Noe, Paul <Paul_Noel@afandpa.org>; Seidman, Laura <Laura_Seidman@afandpa.org>; Dickerson, Aaron <dickerson.aaron@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Scott, Corey <scott.corey@epa.gov>
Subject: RE: AF&PA Meeting Request - Oct. 16, 22 & 30

Wonderful, Administrator Wheeler is now confirmed to meet with Heidi Brock, Paul Noe, and Donna Harman on Wednesday, October 30, 2019 at 2:00pm. You should allow no more than 30 minutes for this meeting. The instruction/directions are listed below. If you have any questions, please do not hesitate to contact me.

Directions: EPA address is 1200 Pennsylvania Avenue, NW. If you are coming by taxi/vehicle, you want to be dropped off on 12th Street NW, between Pennsylvania and Constitution Avenue. It is almost exactly half way between the two avenues on with Federal Triangle Metro sign and Trump Hotel Towers across street is a landmark. From 12th Street, facing the building and Ronald Reagan Visitors Center with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left-hand side if you are exiting the metro. The South Lobby entrance on your left of the William Jefferson Clinton building.

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274, Aaron Dickerson at 564-1783, or Alana Hyman 564-2410 to escort you to the meeting with Administrator Wheeler. Security will have the visitors passes for everyone. Allow for 10 minutes to get through the process.

Thank you and we look forward to seeing everyone then.

Alana Hyman
Scheduler to the Administrator
Office of the Administrator
U.S. Environmental Protection Agency

From: Hack, Brooke Haywood <Brooke_Hack@afandpa.org>
Sent: Tuesday, October 15, 2019 2:29 PM
To: Hyman, Alana <Hyman.Alana@epa.gov>
Cc: Noe, Paul <Paul_Noe@afandpa.org>; Seidman, Laura <Laura_Seidman@afandpa.org>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: AF&PA Meeting Request - Oct. 16, 22 & 30

Hello Alana – this is perfect timing that our emails are aligned! And yes, Wednesday, Oct. 30 at 2:00 p.m. does work for our schedule on the AF&PA end. How much time can I allow for the 2:00 p.m. meeting so I can secure it on our team's schedules here at AF&PA?

Many thanks for fitting us in, and all the best!

Thank you,
Brooke

Brooke Haywood Hack
Executive Assistant, Office of the President
Brooke_Hack@afandpa.org
(202) 463-5169
AMERICAN FOREST & PAPER ASSOCIATION

From: Hyman, Alana <Hyman.Alana@epa.gov>
Sent: Tuesday, October 15, 2019 2:23 PM
To: Hack, Brooke Haywood <Brooke_Hack@afandpa.org>
Cc: Noe, Paul <Paul_Noe@afandpa.org>; Seidman, Laura <Laura_Seidman@afandpa.org>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: AF&PA Meeting Request - Oct. 16, 22 & 30

Good afternoon Brooke,

Ironically, I was in the process of responding to your Friday email when this email popped up in my inbox. Thank you for your patience for our response. Administrator Wheeler would be available to meet on Wednesday, October 30, 2019 at 2:00pm. Does this time still work for your schedule?

Please respond to let me know and we will schedule accordingly.

Thank you,
Alana Hyman

Alana Hyman
Office of the Administrator
U.S. EPA
202/564-2410

From: Hack, Brooke Haywood <Brooke_Hack@afandpa.org>
Sent: Tuesday, October 15, 2019 2:17 PM
To: Hyman, Alana <Hyman.Alana@epa.gov>
Cc: Noe, Paul <Paul_Noe@afandpa.org>; Seidman, Laura <Laura_Seidman@afandpa.org>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: AF&PA Meeting Request - Oct. 16, 22 & 30
Importance: High

Good afternoon Alana,

I am circling back on these available dates – as the first window is tomorrow, Oct. 16 – please let me know if I can release the hold I am keeping on calendars here at AF&PA for tomorrow, and then we can consider Oct. 22 and 30 at your earliest convenience.

Many thanks,
Brooke

Brooke Haywood Hack
Executive Assistant, Office of the President
Brooke_Hack@afandpa.org
(202) 463-5169
AMERICAN FOREST & PAPER ASSOCIATION

From: Hack, Brooke Haywood
Sent: Friday, October 11, 2019 1:50 PM
To: 'Hyman, Alana' <Hyman.Alana@epa.gov>
Cc: Noe, Paul <Paul_Noe@afandpa.org>; Seidman, Laura <Laura_Seidman@afandpa.org>; 'Dickerson, Aaron' <dickerson.aaron@epa.gov>
Subject: RE: AF&PA Meeting Request - Oct. 16, 22 & 30

Good afternoon Alana and happy Friday!

I realize that Monday, October 14 is a federal holiday, so I wanted to reach out to you this afternoon to follow up from my email on Tuesday evening to inquire about our meeting request for the dates and timing windows provided below – and copied here again for ease of reference:

- Wednesday, October 16 from 1:00 p.m. until 2:00 p.m.
- Tuesday, October 22 from 9:30 a.m. until 11:30 a.m.
- Wednesday, October 30 remains unchanged (2:00 p.m. to 4:00 p.m.)

My contact information is listed below if you would prefer to discuss calendar availability by phone.

Many thanks in advance, and have a splendid weekend!

All the best,
Brooke

Brooke Haywood Hack
Executive Assistant, Office of the President
Brooke_Hack@afandpa.org
(202) 463-5169
AMERICAN FOREST & PAPER ASSOCIATION

From: Hack, Brooke Haywood
Sent: Tuesday, October 8, 2019 6:47 PM
To: Noe, Paul <Paul_Noe@afandpa.org>; Hyman, Alana <Hyman.Alana@epa.gov>
Cc: Seidman, Laura <Laura_Seidman@afandpa.org>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: AF&PA Meeting Request - Oct. 16, 22 & 30

Good evening Alana,

I am writing to let you know that as of late this afternoon, we have had several meetings confirmed with Members of Congress. Based on what Paul Noe sent you shortly before 4:00 p.m. today, AF&PA's availability is now:

- Wednesday, October 16 from 1:00 p.m. until 2:00 p.m.
- Tuesday, October 22 from 9:30 a.m. until 11:30 a.m.
- Wednesday, October 30 remains unchanged (2:00 p.m. to 4:00 p.m.)

My contact information is listed below if you would prefer to discuss calendar availability by phone.

Many thanks and all the best,
Brooke

Brooke Haywood Hack
Executive Assistant, Office of the President
Brooke_Hack@afandpa.org
(202) 463-5169
AMERICAN FOREST & PAPER ASSOCIATION

From: Noe, Paul <Paul_Noe@afandpa.org>
Sent: Tuesday, October 8, 2019 3:57 PM
To: Hyman, Alana <Hyman.Alana@epa.gov>
Cc: Hack, Brooke Haywood <Brooke_Hack@afandpa.org>; Seidman, Laura <Laura_Seidman@afandpa.org>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Meeting Request

Hi Alana: The completed meeting request form is attached. I am copying Brooke who can help find a convenient time for Andrew.

Thank you for your help.

Best regards,

Paul

From: Hyman, Alana <Hyman.Alana@epa.gov>
Sent: Tuesday, October 8, 2019 3:30 PM
To: Noe, Paul <Paul_Noe@afandpa.org>
Cc: Hack, Brooke Haywood <Brooke_Hack@afandpa.org>; Seidman, Laura <Laura_Seidman@afandpa.org>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Meeting Request

Good afternoon Paul,

Thank you for your email. Would you mind to fill out the attached meeting request form and return to me at your convenience?

I will be in touch soon regarding your request.

Alana Hyman

Alana Hyman
Executive Assistant/Scheduler to the Administrator
Office of the Administrator
U.S. Environmental Protection Agency

From: Noe, Paul <Paul_Noe@afandpa.org>

Sent: Tuesday, October 8, 2019 3:21 PM

To: Hyman, Alana <Hyman.Alana@epa.gov>

Cc: Hack, Brooke Haywood <Brooke_Hack@afandpa.org>; Seidman, Laura <Laura_Seidman@afandpa.org>

Subject: Meeting Request

Dear Alana:

I am writing to request an introductory meeting with EPA Administrator Andrew Wheeler and the new CEO of the American Forest & Paper Association, Heidi Brock. We appreciate the opportunity that AF&PA has had to work constructively with EPA for many years on significant policy challenges and would like the positive relationship to continue. We of course are happy to accommodate Andrew's busy schedule and hope that following times might be convenient:

- Wed., Oct. 16 – 1:00 p.m. to 5:00 p.m.
- Tues., Oct. 22 – 9:30 a.m. to 12:00 p.m.
- Wed., Oct. 30 – 2:00 p.m. to 4:00 p.m.

Thank you for your help. I am copying Brooke who can help find a convenient time. Please do not hesitate to contact me if you have any questions.

Best regards,

Paul

Paul Noe

Vice President for Public Policy

Paul_Noe@afandpa.org

(202) 463-2777

AMERICAN FOREST & PAPER ASSOCIATION

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