

OFFICE SAFETY COMMITTEE  
AGENDA FOR  
1980 SAFETY AND PROPERTY PROTECTION SURVEY

FEBRUARY 27, 1980

I. Introduction

1. Kirk H. Frank - Safety and Property Protection Surveyer Introduced by - J. A. Glass - Loss Prevention and Safety Coordinator.

2. Office Safety Committee

|                                 |                                    |
|---------------------------------|------------------------------------|
| B. Bell - Accounting Systems    | E. Harrison - Plant Engineering    |
| D. Bibby - Research             | G. Hill - Main Gate Receptionist   |
| G. Dillon - Safety              | H. Robinson - Engineering Services |
| H. Guinn - Plant Service/Stores | P. Wansbrough - Plant Serv. Distr. |

II. Charter of the Office Safety Committee

1. Purpose
2. Personnel
3. Responsibility
4. Organization
5. Communications

III. Projects Review

1. Poison Control Program - Helen Guinn
2. Bicycle Survey - Evelyn Harrison
3. Fire Extinguisher Training - Dorothy Bibby
4. Office Safety Committee Safety Booklet - Peggy Wansbrough
5. HCN Alert System - Bill Bell

IV. Discussion