

Event: Business Session with our Nation's Governors at the White House

Start Date: 2025-02-21 13:30:00 +0000

End Date: 2025-02-21 16:30:00 +0000

Organizer: scheduling_interior <scheduling_interior@ios.doi.gov>

Location: White House

Class: X-PERSONAL

Date Created: 2025-02-17 19:14:57 +0000

Date Modified: 2025-02-21 02:26:47 +0000

Priority: 5

Attach: WH Business Session with our Nation's Governors - 2.21.25.pdf

Alarm: Display the following message 15m before start

| Reminder

No staff

8:30 AM	Cabinet Members arrive from West Wing escorted by Cabinet Affairs
8:40 AM	Opening Session and Welcome Remarks begin in State Dining Room
9:05 AM	Opening Session concludes; Governors and Cabinet Members proceed to Breakout Session #1 location (staff will help direct Cabinet to their Breakout Session #1 room)
9:20 AM	Breakout Session #1 begins
9:55 AM	Breakout Session #1 concludes; participants transition to Breakout Session #2 (staff will help direct Cabinet to their Breakout Session #2 location)
10:05 AM	Breakout Session #2 begins
10:40 AM	Breakout Session #2 concludes; all participants directed to State Dining Room for POTUS remarks
10:50 AM	All participants seated for POTUS remarks (assigned seating; Cabinet Affairs will help direct Cabinet to their seats)
10:55 AM	Press enters State Dining Room
11:00 AM	POTUS delivers remarks
	POTUS concludes remarks and departs
11:20 AM	All guests depart; Cabinet Members escorted by Cabinet Affairs back to West Wing to exit
11:30 AM	Business Session concludes

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The Secretary should arrive to the West Wing Awning entrance where someone from our Cabinet Affairs team will greet and escort him to the event. We will also escort him back to the West Wing upon the event's conclusion.