

**13 POINTS MEMO: New Hire Approval Request**

**AGENCY: Environmental Protection Agency**

**CANDIDATE INFORMATION** (To be completed by applicant)

- **Name:**
- **Phone:**
- **Email:**
- **Date of Birth:**
- **Place of Birth:**
- **Current Address:**
- **Social Security Number:**
- **5 Year Salary History:**
  - **2017:**
  - **2016:**
  - **2015:**
  - **2014:**
  - **2013:**

**Resume Required (Disregard if already submitted)**

**PROPOSED POSITION** (To be completed by the White House Liaison)

- **APPT TYPE (Schedule C, NC-SES, XS, AD):**
- **OFFICE:**
- **SUBOFFICE:**
- **POSITION TITLE:**
- **REQUESTED EFFECTIVE DATE:**
- **JOB DESCRIPTION:** PDF Attached