

To: Hupp, Sydney[hupp.sydney@epa.gov]; Jay Martin[Jay.Martin@conturaenergy.com]
From: Woodward, Cheryl
Sent: Thur 5/18/2017 12:49:39 PM
Subject: RE: Meeting Location Question

Directions: If you come by Metro, the Federal Triangle metro stop is directly below the building entrances. You would leave the metro station and go up all three sets of escalators from the train otherwise two escalators then do a small U-Turn to the left heading toward 12th street, the South Lobby entrance is directly and immediately to your right (Glass Doors -EPA Signified on Glass).

EPA address is 1200 Pennsylvania Avenue, NW. If you are coming by taxi/vehicle, you want to be dropped off on 12th NW, **which is between Pennsylvania and Constitution Avenue**. It is almost exactly half way between the two avenues on with Federal Triangle Metro sign and Trump Hotel Towers side entrance can be used as a landmark. From 12th Street, facing the building with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left hand side with the escalators going down to the metro on your left. This again will be the **South Lobby of the William Jefferson Clinton building**.

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process.

From: Hupp, Sydney
Sent: Thursday, May 18, 2017 8:46 AM
To: Jay Martin <Jay.Martin@conturaenergy.com>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: Meeting Location Question

Looping in Cheryl for logistics!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Jay Martin [<mailto:Jay.Martin@conturaenergy.com>]

Sent: Thursday, May 18, 2017 8:09 AM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Subject: Meeting Location Question

Sydney,

I was wondering which building we should enter today for our meeting with the Administrator?

Thanks,

Jay



Jay Martin
VP – Government Affairs

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