

Attached is a copy of a suggested communication and "questions and answers" which you may want to use in whole or in part to inform your supervision and employees of this medical activity. In determining the nature and extent of employee communications you should consider the highly sensitive, personal, and emotional nature of this matter. You should consider that union organizers and others may try to make an issue of Company practices concerning asbestos handling and may use the OSHA standard on access to medical records as a vehicle to accomplish this.

Sites are requested not to initiate communication with employees before 8:00 a.m., October 29. Prior to any communication, you should clear with your Production Manager with whom and how you plan to communicate.

Also attached are a copy of the Corporate media standby statement on asbestos-related illnesses and a draft media standby statement that can be tailored to individual sites. Additional background information on asbestos and its related illnesses is being developed and will be distributed as soon as possible. Media questions about the Corporate program not covered in the questions and answers should be referred to Roger R. Morris (302) 774-9561 of the Corporate Public Affairs Staff.

If you have any questions regarding this medical program, please contact the writer (774-3572).

ENVIRONMENTAL AFFAIRS - MFG. DIVISION

R. L. Rhodes
R. L. RHODES
MANAGER

ATTACHMENTS

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