

## Appointment

---

**From:** Holt, Kendal [holt.kendal@epa.gov]  
**Sent:** 2/5/2025 2:45:05 PM  
**To:** Holt, Kendal [holt.kendal@epa.gov]; Jenkins, Matthew [Jenkins.Matthew@epa.gov]; Killian, Cole [Killian.Cole@epa.gov]  
**Subject:** Onboarding Report  
**Location:** Microsoft Teams Meeting  
**Start:** 2/5/2025 4:00:00 PM  
**End:** 2/5/2025 4:25:00 PM  
**Show Time As:** Tentative

**Required Attendees:** Jenkins, Matthew; Killian, Cole

**PURPOSE:** To review requirements for onboard reporting.

---

## Microsoft Teams [Need help?](#)

### Join the meeting now

Meeting ID: Ex. 6 Personal Privacy (PP)

Passcode: Ex. 6 Personal Privacy (PP)

---

### Dial in by phone

Ex. 6 Personal Privacy (PP) United States, Cincinnati

[Find a local number](#)

Phone conference ID: Ex. 6 Personal Privacy (PP)

### Join on a video conferencing device

Tenant key: sip:teams@video.epa.gov

Video ID: Ex. 6 Personal Privacy (PP)

[More info](#)

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

This meeting may be recorded. If the meeting is recorded, it will be announced via a banner showing "this meeting is being recorded." Participation in a recorded meeting will be deemed as consent to be recorded. Meeting recordings may be official agency records subject to appropriate policy, rules and regulations.

---