

BHRC Oversight Committee Meeting
One Shell Plaza
Conference Room 1810D
910 Louisiana St
Houston, TX

April 21 & 22, 2004

Come to 18th floor. Use phone in elevator lobby to call Linda, 1-3113, Shirley, 1-0567, or Patsy, 1-2521 to let you in.

April 21

1:00 PM	Safety Review Antitrust Establish Quorum Review Agenda	Patsy Lorraine Lorraine Patsy
1:15	4Q03 Budget Review & Approval	Stuart & Lorraine
2:00	BHRC member positions on outreach	Patsy facilitate
	• Goal of Outreach = overall objective of the study ○ Credible study with key stakeholders • Who are the key stakeholders? • What makes a credible study with key stakeholders? • What are the challenges, opportunities, barriers to doing outreach? • Shell's Position ○ It's a China issue ○ Supports our standards ○ We have to be clear about our position	
2:45	Break	
3:00	PIs outreach plan	Patrick
3:15	BHRC position on outreach	Patsy
	• Things to consider ○ Political year ○ Benzene Symposium • Shell's support to BHRC ○ Provide people to go ○ China	

- Share relationships and perspective, particularly with key Shanghai political people
- Prioritizing outreach organizations
 - Licenses to do business
 - Challengers
 - Nice-to-have
- Opportunities
 - Annual meeting
 - Benzene symposium
 - SOT session next year

4:00	Technical Committee Recommendation Agree/Revise List	Patrick
4:15	Outreach Plan	Patsy
5:00-5:30	Adjourn	
6:00	Meet to go to dinner	

For those joining by phone:
 Dial-in: 1-763-315-6900
 Pin: 6828319#

April 22

7:30	Continental Breakfast	
8:00	Antitrust	Lorraine
	Establish Quorum	Lorraine
	Review April 21 Meeting	Patsy
	Review Agenda	Patsy
	Purpose of Meeting	Patsy
8:15	Outreach Plan, cont'd	Patsy
10:00	Break	
10:15	Outreach Plan, cont'd	
11:45	Upcoming Opportunities to Meet API Committees	Patsy/Brian
	Downstream (5/12/04)	
	HESGC	
	GC for Special Programs	
12:00	Lunch	
Continue Outreach Plan; as time allows, cover following topics:		
12:30	Annual Meeting Planning	Patrick
1:15	Annual Plan	Patsy
1:30	API/BHRC Contract Review	Patsy
2:00	AOB	Patsy
2:15	Review Action Items	Patsy & Lorraine
2:30	Adjourn	

Note: Nancy Sullivan, Shell VP Aromatics & sponsor, will visit sometime during meeting and/or go out to dinner with us.