

**To:** Liz Schwarz[liz@glenncoffee.com]  
**Cc:** Crystal Coon[crystal@glenncoffee.com]; Willis, Sharnett[Willis.Sharnett@epa.gov]  
**From:** Hupp, Sydney  
**Sent:** Thur 4/13/2017 6:26:22 PM  
**Subject:** RE: Ryan Jackson meeting for Monday

Hey all! Looping in Sharnett, she is the Ryan Jackson scheduling master.

Thank you!

Sydney Hupp  
Office of the Administrator- Scheduling  
202.816.1659

-----Original Message-----

From: Liz Schwarz [mailto:liz@glenncoffee.com]  
Sent: Thursday, April 13, 2017 2:06 PM  
To: Hupp, Sydney <hupp.sydney@epa.gov>  
Cc: Crystal Coon <crystal@glenncoffee.com>  
Subject: RE: Ryan Jackson meeting for Monday

Hello!

Glenn mentioned that if Ryan is pretty booked, he's happy to meet him for coffee/breakfast early Monday morning before his day gets going. If this works, let me know and I will get a flight booked for Glenn today.

Thank you,  
Liz

Liz Schwarz  
Executive Assistant  
Glenn Coffee & Associates, PLLC  
915 N. Robinson Avenue  
Oklahoma City, OK 73102  
405-601-1616

-----Original Message-----

From: Crystal Coon  
Sent: Thursday, April 13, 2017 11:07 AM  
To: Hupp.sydney@epa.gov  
Cc: Liz Schwarz <liz@glenncoffee.com>  
Subject: Ryan Jackson meeting for Monday

Hi Syd!

I'm connecting you to Liz Schwartz in Glenn Coffee's office. He's trying to connect with Ryan on Monday of next week for a short meeting. Can you help us schedule that? Ryan is aware of the request.

Thank you so much,

Crystal L. Coon  
Crystal@glenncoffee.com  
405-410-7668