

From: Van Kooten, Tim THM SN-PAI
Sent: Tuesday, February 25, 2003 3:53 AM
To: Iannarone, Lauren B SCC-CSEA; Phillips, Mark M SI-PXP
Cc: Clegg, Patsy M SCC-CHSE-PC
Subject: RE: China Benzene Health Study

Iannarone, I am reading through the material for a good understanding of the stakeholder dialogue implications and the ethical angle to this study. I will contact Robin Aram and Mark Phillips on it before I reply to you in detail.

Regards,

tim

-----Original Message-----

From: Iannarone, Lauren B SCC-CSEA
Sent: 11 February 2003 23:29
To: Van Kooten, Tim THM SN-PAI; Phillips, Mark M SI-PXP
Cc: Clegg, Patsy M SCC-CHSE-PC
Subject: China Benzene Health Study

Tim and Mark:

I am writing to ask for your input and advice on a Benzene health study that Shell Chemical is sponsoring in China. Specifically, we would greatly appreciate your assistance in reviewing the attached stakeholder list and providing any suggestions related to UK and Netherlands government entities that would be interested and/or should be consulted. Also, please advise on how extensively you would like to participate in this effort.

I am providing background information on the study as well as project management issues for your review and consideration. You should note that Patsy Clegg, the Benzene Product Steward, is the project manager for Shell and is coordinating on the technical aspects of this project. I have volunteered to help coordinate on stakeholder management and engagement issues.

Apologies for the long email - Thank you for your help on this!

Please call or email with any questions as well as your thoughts on the stakeholder list and strategy.

Regards,

Lauren

Background:

Shell Chemical is contributing to a joint study in Shanghai that aims to better define the risks from exposure to benzene as part of ongoing product stewardship and safety and health programs. The consortium sponsors include BP, ChevronTexaco, Conoco and ExxonMobil. The consortium members have asked that Shell and BP develop a position/strategy for stakeholder engagement.

Given the consortium's request and our need to coordinate internally, Chemicals established a small group within Shell to coordinate on stakeholder engagement strategy. This small internal Shell group met over a telcon to discuss how best to coordinate on this internally. Action items included the following:

- Revise stakeholder list - to incorporate stakeholders suggested by BP and the Consortium
- Consult UK/Netherlands Shell government affairs to ensure government entities are included
- Categorize stakeholders according to "sector" e.g. labor, government, NGO, industry, etc
- Hold a second conference call to further discuss Shell's position on stakeholder engagement

- Hold a workshop with BP to develop stakeholder engagement recommendations, to be provided to the consortium.

Also, I attached a number of documents for your review:

- Background materials on the study
- Stakeholder list - combined lists from Shell, BP and APCO (PR firm hired by the consortium) - draft form
- Shell Contacts - for coordination/input to the stakeholder strategy
- Minutes from the first Shell-only telcon to discuss the stakeholder engagement strategy

<< File: Adaptable Presentation Final 11-22-02.ppt >> << File: Project one-pager.pdf >> << File: stakeholderlist_v2.xls >> << File: Shanghai Benzene Study Shell NGO discussion participants.doc >> << File: mtgminutes_12703.doc >>

Lauren Iannarone
Issues Manager
Shell Chemical LP
One Shell Plaza, 910 Louisiana, Houston, TX 77002-4916

Tel: +1- 713-241-7283 7283 **Other Tel:** 917-362-5456

Email: Lauren.Iannarone@shell.com

Internet: <http://www.shell.com/chemicals>