

To: Hupp, Sydney[hupp.sydney@epa.gov]; Chad Burke[chad@allianceportregion.com]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]
From: Kaitlyn Conner
Sent: Thur 3/16/2017 7:39:19 PM
Subject: RE: Meeting Request - March 29th-30th
EPA Pruitt External Meeting Request Form.docx

Good afternoon Sydney,

Chad asked me to send this over to you. I will be putting together the meetings for our DC trip. I have attached the meeting request form. We requested March 30th at 12 pm, however, we are very flexible the afternoon of the 28th through the 30th and are willing to schedule our day around the meeting with Mr. Pruitt. Please let me know if this time works as soon as possible.

Best Regards,

Kaitlyn Conner



Kaitlyn Conner

Special Projects Coordinator

Economic Alliance Houston Port Region

Office ■ 281.476.9176 ext. 9

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From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]
Sent: Thursday, March 16, 2017 2:14 PM
To: Chad Burke <chad@allianceportregion.com>
Cc: Kaitlyn Conner <Kaitlyn@allianceportregion.com>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Meeting Request - March 29th-30th

Hi Chad,

Thank you for reaching out to me. My apologies for the delay in responding to your request. If you wouldn't mind filling out the attached meeting request form, I will get final word to you next week. We are trying to streamline scheduling a little bit due to the number of requests we are getting in right now. Thank you so much in advance!

Best,

Sydney

From: Chad Burke [mailto:chad@allianceportregion.com]
Sent: Wednesday, March 15, 2017 11:20 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Kaitlyn Conner <Kaitlyn@allianceportregion.com>
Subject: FW: Meeting Request - March 29th-30th

Sydney,

We sent the meeting request below to Mr. Pruitt earlier this month, but in a follow up call, learned that you would be the best one to work with moving forward. The Economic Alliance Houston Port Region will be traveling to Washington D.C. the last week in March, the 28th through the 31st. We would like to request a meeting with him or his staff at his convenience on either **March 29th** or **30th**. The Economic Alliance represents the 25-mile Houston Ship Channel, home to the nation's largest petrochemical complex and its' second largest port.

We will have members with us representing Shell, ExxonMobil, Kinder Morgan, INEOS, Turner Industries, the President of the Texas Chemical Council and the Executive Director of the East Harris County Manufacturers Association. This group will be interested in discussing the new Administrator's strategy and policies affecting the chemical industry along the Texas Gulf Coast. We understand that Mr. Pruitt's schedule is busy, and would be willing to meet with his staff if he is unavailable.

We thank you for your consideration and look forward to meeting with you.

Chad Burke | President & CEO



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The Economic Alliance Houston Port Region, created in 1985, provides professional economic development services for the businesses and communities surrounding the 25-mile Houston Ship Channel. Since 2008, the Economic Alliance has supported over 57 successful projects that have helped create 5,500 new jobs and over \$6 billion of capital investment to the Houston Port Region.

From: Kaitlyn Conner
Sent: Friday, March 03, 2017 2:13 PM
To: Pruitt.scott@Epa.gov
Subject: Meeting Request - March 29th-30th

Good afternoon Scott,

The Economic Alliance Houston Port Region will be traveling to Washington D.C. the last week in March, the 28th through the 31st. We would like to request a meeting with you or one of your staff members on either March 29th or 30th. The Economic Alliance communities surrounding the 25-mile Houston Ship Channel are home to the nation's largest petrochemical complex and its' second largest port, and with our over 260 members, provide professional economic development services to grow this vital region.

Issues our members will want to discuss include:

- corporate tax levels
- air permitting and regulations
- infrastructure supporting freight movement
- workforce development

We thank you for your consideration and look forward to meeting with you.

Best Regards,

Kaitlyn Conner



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Special Projects Coordinator

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External Meeting Request Form for Administrator E. Scott Pruitt

U.S. Environmental Protection Agency

To request the Administrator to attend and/or speak at your event, please complete and submit the following form.

Today's Date: 3/16/17

Meeting Date: 3/30/17 (flexible)

Meeting Time: 12:00 p.m. (flexible)

Requested Location (if offsite, please list address, parking instructions, etc.): onsite

Requestor: Chad Burke

Purpose of the Meeting: We will have members with us representing Shell, ExxonMobil, Kinder Morgan, INEOS, Turner Industries, the President of the Texas Chemical Council and the Executive Director of the East Harris County Manufacturers Association. This group will be interested in discussing the new Administrator's strategy and policies affecting the chemical industry along the Texas Gulf Coast.

Background on the Meeting: The Economic Alliance Houston Port Region will be traveling to Washington D.C. the last week in March, the 28th through the 31st. We would like to request a meeting with him or his staff at his convenience on either **March 29th** or **30th**. The Economic Alliance represents the 25-mile Houston Ship Channel, home to the nation's largest petrochemical complex and its' second largest port.

Role of the Administrator: President/CEO

Attendees: approximately 8 attendees, names are TBD

Point of Contact:

Kaitlyn Conner
(832) 473-3087
kaitlyn@allianceportregion.com