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**Cc:** Dickerson, Aaron[dickerson.aaron@epa.gov]; Hupp, Millan[hupp.millan@epa.gov]  
**From:** Ford, Hayley  
**Sent:** Wed 9/6/2017 5:58:51 PM  
**Subject:** RE: Reaching out  
EPA Administrator Pruitt External Meeting Request Form.docx

Hello Melissa,

Ryan sent me your below request and as the Administrator's scheduler, I can handle for you. Would you mind completing the attached meeting request form? I'll then run by our scheduling team and can get back to you shortly.

Thank you!

**Hayley Ford**

Deputy White House Liaison

Office of the Administrator

Environmental Protection Agency

Room: 3309C William Jefferson Clinton North

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**From:** Melissa Shute [<mailto:MSHUT@statoil.com>]  
**Sent:** Wednesday, September 6, 2017 9:19 AM  
**To:** Ryan Jackson { **Personal Email/Ex. 6** }; Jackson, Ryan <[jackson.ryan@epa.gov](mailto:jackson.ryan@epa.gov)>  
**Subject:** Reaching out  
**Importance:** High

Hey Ryan

Hope that things are settling down a bit for you. I wanted to check your bosses schedule to see if he was available on Oct 10 to meet with my CEO who will be in town. This will be first time the two will have met. Let me know if this is possible. I understand that its Columbus Day recess.

Also, lets find time for coffee or a drink.

**Melissa Shute**  
Senior Director Political & Public Affairs  
CCOM PPAG WA

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Thank you



## ***Meeting Request Form for Administrator Scott Pruitt***

**Today's Date:**

**Meeting Date:**

**Meeting Time:**

**Requested Location (if offsite, please list address, parking instructions, etc.):**

**Requestor:**

**Purpose of the Meeting:**

**Background on the Meeting:**

**Role of the Administrator:**

**Attendees:**

**Point of Contact:**



## ***Meeting Request Form for Administrator Scott Pruitt***

**Today's Date: September 8, 2017**

**Meeting Date: October 4, 2017**

**Meeting Time: At the convenience of the Administrator**

**Requested Location (if offsite, please list address, parking instructions, etc.):**

**GE Additive**

**9701 Windisch Drive**

**West Chester, Ohio, 45069**

**The site is in a modern industrial park. There is no restricted parking and access to a secured front door is available.**

**Requestor: GE Additive Technology Center**

**Purpose of the Meeting: Opened in Cincinnati in 2015, the GE Additive Technology Center (ATC) is involved in advancing additive manufacturing and design capability at GE Aviation and across GE's industrial businesses. The ATC has more than 200 engineers and technicians working across numerous technologies that are rapidly transforming how we design and manufacture our most complex products. To further encourage the next generation of engineers to embrace additive manufacturing, GE Additive is investing \$10 million over the next five years in educational programs aimed at developing future additive talent.**

**Given the rapid growth of additive manufacturing, we are confident that a visit to the ATC will be a transformative experience for the Administrator and his team in understanding the future of manufacturing and ramifications for potential environmental impacts.**

**Background on the Meeting: We would anticipate providing an introduction to the Administrator and his team on additive manufacturing technology, its impacts on manufacturing generally, and potential environmental issues and ramifications. We then would proceed with a shop-floor tour of various machines in use and demonstrating GE's industry leading environmental controls and procedures.**

**Role of the Administrator: We anticipate this will be an informational session and tour for the Administrator; we are standing by to be a resource to EPA in educating on this technology. We do not have any asks for EPA.**

**Attendees: Senior leaders of General Electric's global Environment, Health and Safety program and GE's Additive Technology Center. We will provide a list and bios in advance.**

**Point of Contact: Advance: Roger Martella, [roger.martella@ge.com](mailto:roger.martella@ge.com), 617-510-1192; On-site, Tim Meyers, [tim.meyers@ge.com](mailto:tim.meyers@ge.com), 513-325-9199; On-Site Administration- Alexa Polites,**

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