



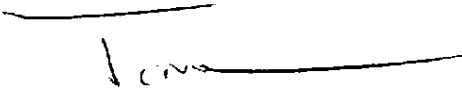
*Jim
Reader*

Interoffice Communication

To Harry Garrison
From Tom Grumbles
Date July 7, 1981
Subject RESCHEDULING OF THE INDUSTRIAL HYGIENE AUDIT

To confirm our phone conversation, I would like to reschedule the subject audit for August 11, 12, and 13. The in-plant activities will be the same with the audit beginning on Tuesday morning and closing on Thursday morning.

Please contact me if you have any questions regarding this matter.


Thomas G. Grumbles

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cc Hank Pitera



*Jim
Reader*

Interoffice Communication

To Everitt DeWhitt, Gerald Uptain
From Tom Grumbles
Date July 7, 1981
Subject RESCHEDULING OF NEWARK AUDIT

To confirm our phone discussion, the Newark audit is rescheduled for August 11, 12, and 13. Please make plans to arrive by Monday night the 10th. We will be finished before noon on the 13th. Once again, hotel reservations should be made at the Newark Sheraton.

Thank you for your cooperation in making this change.

Tom
Thomas G. Grumbles

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