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SHERWIN-WILLIAMS PAINT, VARNISH AND LACQUER LABORATORIES

ROUTINE AND POLICY Consecutive No. ¹⁰⁴

X258

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September 20, 1968

SUBJECT: PRODUCT UNIFORMITY AND RELIABILITY

PURPOSE: All company manufactured materials, Intermediates as well as Sales Products, are required to meet specifications set up for the product whether it is manufactured on a batch to batch interplant or intraplant basis.

Such a goal is possible only when complete cooperation and communications are in effect between the Technical and Manufacturing Departments.

DISCUSSION AND PROCEDURE:

For pigment containing formulations, the Formula Record and its accompanying Production Batch Slip specifies the method of dispersion deemed to be the most advantageous in acquiring the necessary quality. If for some reason the product cannot be manufactured using the recommended equipment, thus necessitating substitute equipment, a Local Variation formula, as described in Routine & Policy Bulletins 126 and 206, must be submitted by the local laboratory to the manufacturing department for its production. The Local Variation formula can only be issued after the local laboratory consults with the Product Control Laboratory so as to be certain that no adverse effects will result by using another mode of manufacture.

Raw material availability may also be another reason why a particular manufacturing department cannot carry out production as is indicated on the formula record. This, likewise, necessitates a Local Variation formula with proper clearance from the Product Control Laboratory.

The manufacturing department is not permitted to deviate in any form or manner from the formula composition, manufacturing equipment or manufacturing instructions shown on the Formula Record and its Production Batch Slip. Wherever such deviations are necessary, a Local Variation formula, issued by the laboratory, will be the official authority to manufacture on that basis.

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