



INTEROFFICE COMMUNICATION

TO: D. R. Unruh
FROM: W. O. LUKENS
DATE: MARCH 22, 1990
SUBJECT: SAFETY MEETINGS/SAFETY TRAINING - FEBRUARY 1990

	<u># Of</u> <u>Mtgs.</u>	<u>Cumul.</u> <u>Attend.</u>	<u>Group</u> <u>Total</u>	<u>Topics</u>
<u>OPERATIONS</u>				
SUPERVISORS			---	
SAFETY MEETING	3	111	---	Alcohol Abuse by E. Risinger, T. Penny
TOTAL	3	111	---	
<u>Units:</u>				
ACID/THERMAL	7	67	38	Safety Procedure #21F, 1st Aid Cases & Causes, Film & discussion on Contractor Orientation, JSA - Adding Ucarsol to primary amine & tail gas units, JSA - chemical cleaning contact condenser, JSA - Bypass X104/117 & prepare for mech.
#1 COKERS/SLUICERS	4	39	30	Discussed oil spraying incident, Nomex clothing Procedure #21F, Usage of the Code System, Working with contractors safely
DOCKS (LOADING)	3	21	14	Maximum offset of loading arms when installing on vessel, Connect/disconnect steam hose to/from vessels & storing of steam hoses, "Hazards of Steel vs Rope Lines"



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<u>MECHANICAL</u>				
SUPERVISORS	1	45	---	Difference between the 1986 T/a and the 1990 T/A by J. Pharis
SAFETY MEETING	3	79	---	Respirators. Contractor Supervisors Safety
TOTAL	4	124	---	

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<u>Crafts:</u>				
CARP/INSUL-PAINT/JANITOR 13 11 1	1	20	25 26	Video - "Back on Track", Dr. R. Duke, Discussed plant shutdown, Inspected safety belts & respirators
ELECTRICIANS	1	19	20 ✓	Doors in Substations sticking, Pressurization problems
INSTRUMENT TECHNICIANS	1	29	30 28	Film - VCM Annual Training
MACHINISTS (OS/IN)/TOOLROOM	1	23	27 ✓	Film - "Back On Track"
PIPEFITTERS	1	22	32 ✓	DEA Filters Procedures, Film on '86 T/A, 1990 T/A expectations
TRANSPORTATION	1	13	14 ✓	Industrial Hygiene Standard #13 - Benzene Compliance Plan
UTILITY HELPERS	1	22	29 12	William "Bill" Demby - The man, his experiences & his mission, Depression - Alcohol & Drug Abuse, Recovery & rebuilding lives

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<u>ACCOUNTING/CLERICAL</u>				
<u>Departmental:</u>				
ACCTG., CLERICAL, SECRETARIAL, PROJECT GROUP, CREDIT UNION	1	25	51	"Exercise-Stress Prevention" by Sherry Savoie- LC Memorial Hosp.
WAREHOUSE ACCTG.	1	16	16	Stress To Your Advantage (Body Watch Series)
DEPARTMENTAL TOTAL	2	41	67	



W. O. Lukens
Safety Director
Lake Charles Refinery

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cc: ESJ DHB SHD ORB DDF