

From: "Swink, Suzanne" <Suzanne.Swink@bp.com>

To: "scheduling@ios.doi.gov" <scheduling@ios.doi.gov>

Subject: [EXTERNAL] BP America Phone Call request for Aug 28

Date: Tue, 27 Aug 2019 15:28:28 +0000

Importance: Normal

Attachments: DB_Meeting_Information_Request_Form_2019_(Updated_-_8-4-19).docx

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Meeting Information Request Form

To ensure that the appropriate individual within the Department of the Interior is meeting with you on a given matter and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to schedule a meeting.

Please respond to the questions below and send your response to scheduling@ios.doi.gov.
If you have any questions you may contact the Scheduling Office at 202-208-7551.

Requesting individual/organization: (Please identify the person(s) name and affiliation) requesting the meeting, including any background information on the affiliated organization(s).)	Susan Dio, BP America, President and Chairman
Contact information (Name, Email, Phone):	Suzanne Swink, Suzanne.swink@bp.com , 202-486-8350
Please describe the action sought from the Office of the Secretary:	Follow-up call re their meeting on August 12
Proposed meeting date (if date is flexible please indicate a proposed date range): Please identify any time sensitivity that impacts the date of the meeting, such as court-ordered or statutory deadline:	August 28
Proposed meeting location (City, State):	Phone Call
Expected meeting participants (name, title, and organizational affiliation):	Susan Dio, BP America, President and Chairman Joe Ellis, BP America, VP Government Affairs
Are any expected meeting participants registered lobbyists or lobbying organizations, and/or registered under the Foreign Agents Registration Act? (If yes, please identify.)	Neither are registered but BP does have registered lobbyists
Are any expected meeting participants a partisan political candidate, a representative of a political party or a registered political action committee (PAC)? (If yes, please identify.)	No
Do any expected meeting participants seek or currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? (If yes, please identify.)	Yes, as DOI is the energy industry's chief regulatory body

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Describe the proposed meeting topic/ agenda, provide available briefing materials, and identify desired outcome(s):	Follow-up call re their meeting on August 12
Will the meeting involve legislation, broad policy options, or other general matters that involve a large and diverse range of persons and interests? (If yes, please describe.)	No
Will the meeting involve regulations, rules, or other matters that impact a specific industry, sector of the economy, or group of persons? (If yes, please describe.)	Energy industry
Will the meeting involve a litigation matter, a permit, a grant, a contract, or any other matter that involves specific parties? If yes, please identify the matter and list the specific parties.	No
With which Bureau(s) or Office(s) does the proposed meeting agenda most align? Please list all, if more than one.	BOEM/BSEE
If the Secretary is unable to meet, is a surrogate desired? If yes, anyone specific?	No
Any additional notes or information?	

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