

From: "Getto, Leila" <leila_getto@ios.doi.gov>

To: Susan Tackish <tackishs@api.org>

Cc: Scheduling SIO <scheduling_sio@ios.doi.gov>

Subject: Re: [EXTERNAL] Meeting Request for Mike Sommers, API President & CEO w/Acting Secretary Dave Bernhardt

Date: Wed, 16 Jan 2019 17:10:19 +0000

Importance: Normal

Attachments: Meeting_Proposal_Information_Form_Acting_Secretary_2019.docx

Hi Susan!

Yes, we took over his schedule. Can I trouble you to fill out our attached form that we ask of everyone.

Thank you!

Leila

Leila Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

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On Tue, Jan 15, 2019 at 2:17 PM Susan Tackish <tackishs@api.org> wrote:

Hi Leila –

Not sure if you are still handling scheduling requests or not. If not, please advise who I should send this request to. Mike Sommers, President and CEO of the American Petroleum Institute (API) would like to meet with Acting Secretary Dave Bernhardt regarding the OCS/Five-year Plan. Bill Koetzle, our VP of Federal Relations, will join him for this meeting.

I appreciate your assistance with this request and please let me know if you need any additional information.

Thanks,

Susan

Susan A. Tackish

EA to the President & CEO

#1364434.1

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