



COUNCIL FOR NATIONAL POLICY

May 12, 2017

The Honorable E. Scott Pruitt
Administrator
U.S. Environmental Protection Agency
Office of the Administrator - 1101A
1200 Pennsylvania Avenue, N.W.
Washington, DC 20460

Dear Administrator Pruitt:

Thank you for speaking at the May 18-20, 2017 Council for National Policy meeting at The Ritz-Carlton, Tysons Corner in McLean, Virginia.

This letter confirms the final details of your participation. Please make sure everything is accurate.

I will serve as your point of contact at the event. **Call (703-217-9029) or email (Amy@cfnp.org)** any time.

CNP's Meeting Registration will open Friday morning, May 19 at 8:30 a.m. in The Ritz-Carlton Ballroom Foyer, Fifth Floor. When you check in there, a member of the CNP team will notify me of your arrival so I may greet you.

Included in this document is a copy of CNP's Speaker Release and Guidelines Form.

We make program recordings available to CNP members and occasionally post remarks to our website. However, we only do this with your approval.

If you're willing to have your remarks recorded and released and agree to observe our speaker guidelines, **please sign and return the form by email (Amy@cfnp.org) or fax (202-207-0173).** I will also have a copy on hand at the meeting.

See you soon!

Best regards,

Amy D. Greene
Director of Programs

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**Council for National Policy
Final Confirmation
The Honorable E. Scott Pruitt
May 18-20, 2017**

Meeting Location

The Ritz-Carlton, Tysons Corner
1700 Tysons Boulevard
McLean, Virginia 22102
Phone: (703) 506-4300
www.ritzcarlton.com/tysons

Point of Contact

Amy Greene
Cell: (703) 217-9029
Email: Amy@cfnp.org

Presentation Information

Date: Friday, May 19, 2017
Room: The Ritz-Carlton Ballroom, Salons I & II, Fifth Floor
Time: 2:30-3:00 p.m. (*please arrive at least 15 minutes prior to your remarks*)
Speech Duration: 25 Minutes
Introducer: Bill Walton, CNP's Vice President
Green Room: Either Backstage (Ballroom Salon III) or Consulate Room, Sixth Floor (*please let me know in advance if you plan to arrive early and need to use one of these spaces*)
Dress: Business Attire

Audio/Visual Information

If you plan to use audio/visual (i.e. show a video or use PowerPoint), please let me know ASAP so we can schedule a time for you to test it with CNP's production team.

**Council for National Policy
Speaker Release & Guidelines Form
The Honorable E. Scott Pruitt
May 18-20, 2017
The Ritz-Carlton, Tysons Corner**

Speaker Release Form

I authorize the Council for National Policy to distribute recordings and/or printed versions, including posting on our website, of the presentation entitled "Remarks" presented by The Honorable E. Scott Pruitt at the May 18-20, 2017 meeting of the Council for National Policy.

Speaker Guidelines

I acknowledge that I have read and agree to observe CNP's Standard Speaker Guidelines Regarding Political Activity.

The Honorable E. Scott Pruitt

Date

Please sign this page and return it to the attention of Amy Greene
by email (Amy@cfnp.org) or fax (202-207-0173).