

From: Matt Todd <ToddM@api.org>
Sent: Thursday, July 31, 2003 8:54 PM (GMT)
To: Cagen, Stuart Z SCC <szcagen@shell.com>; Michael Bird (E-mail) <michael.g.bird@exxonmobil.com>; Tom Bond (E-mail) <bondtj@bp.com>; Tsai, Shan SP SHLOIL-SHLOIL-HE <sptsai@shell.com>; Colletti, Sarah J SCC-CSEA <sarah.colletti@shell.com>; Richard Herold (E-mail) <heroldra@bp.com>; Jay Stuller (E-mail) <jaystuller@chevrontexaco.com>; Valerie Crissey (E-mail) <VCrissey@chevrontexaco.com>; Myron Harrison (E-mail) <myron.c.harrison@exxonmobil.com>; Iannarone, Lauren B SCC-CSEA <Lauren.Iannarone@shell.com>; Laurie Labuda (E-mail) <llabuda@apcoworldwide.com>
Subject: Reply Requested: 2003 Shanghai Health Study Annual Meeting Registration!
Attach: SHS Annual Meeting Agenda Final.pdf; 2003 SHS Annual Meeting Info.pdf; 2003 SHS Annual Meeting Reservation.doc

Dear Shanghai Health Study Annual Meeting Attendee,

The American Petroleum Institute, on behalf of the Benzene Health Research Consortium, anticipates your attendance at the 2003 SHS Annual Meeting. The following documents, attached to this email, will answer many of your questions.

SHS Annual Meeting Agenda: Please review the agenda, noting start and finish times of meetings and meals.

SHS Annual Meeting Info: This document provides information about the Asilomar Conference facilities. The dress code is very casual and phones, TVs, and computer jacks are NOT available in any guest rooms.

SHS Annual Meeting Reservation: If you have not done so already, please complete this registration form and **return via email or fax to 202-682-8222 by August 1st**. It is critical that we receive the names of all participants (including spouses and children) to accommodate everyone at the opening reception and dinner.

If you have any remaining questions concerning this matter, please feel free to contact me, Matthew Todd, at toddm@api.org. Thank you very much for your participation and support of the Shanghai Health Study, and we look forward to seeing you in Monterey.

Best regards,
Matthew Todd

Matthew Todd
Regulatory Analysis and Scientific Affairs
American Petroleum Institute
1220 L Street NW
Washington, DC 20005
p: (202)682-8319
f: (202)682-8031
www.api.org

SHANGHAI HEALTH STUDY

ANNUAL MEETING 25-27 AUGUST 2003

RESERVATION / REGISTRATION REQUEST

Suffix: _____

First Name: _____

Last Name: _____

Nickname for Badge (if any): _____

Company or Affiliation: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

I will arrive on: _____ Depart on: _____

I will be accompanied by:

First and Last Name: _____

(If you have children accompanying you, please supply their age)

I/We will attend the Welcome Reception and Cookout: Yes (No. of adults ____ No. of children ____). I will not attend the Welcome Reception and Cookout: ____

I have/do not have special needs. Please let us know how we can assist.

Please email or fax no later than August 1st to 202-682-8222 – no cover sheet necessary.
