FROM CLIFF WATSON

SAFETY COORDINATOR

TO EXECUTIVE SAFETY COMMITTEE

PLAINTIFF'S EXHIBIT AL-854

July 8, 1975

RE: MINUTES OF EXECUTIVE SAFETY MEETING JULY 3, 1975

The meeting was called to order at 10:05 A. M. by Chairman Richard Allen.

Mr. Kuerner read portions of an article from a du Pont magazine that listed their four areas of a good safety program. They included:

1. Commitment on the part of management (specifically includes money for safety).

2. The development of a safe design (all drawings must be approved by someone with safety responsibilities. (Mr. Browne noted that this was being done on platform drawings and on some job completion inspections).

3. Training personnel in safety.

4. Frequent audits of the safety program. (Possibly by Pittsburgh in our case.)

Mr. Browne then asked if the commitment listed in # 1 would be to correct all unsafe conditions. Mr. Hood asked if it would include all conditions or would the reasonable problems be corrected.

Mr. Kuerner noted the inspection of July 2, 1975 in R-25 and R-25-A areas where so many "booby traps" were found. Mr. Mabry stated that we need to get the hourly people involved. There should be no welding rods and hoses on the ground like we have seen. Mr. Kuerner stated that in conversations with the union, they have expressed a desire to help. Dr. Jones said that we have a lot to gain by involving the union. Also mentioned in this discussion was the invitation, by management, to the union to participate in weekly inspections. Mr. Allen noted that there is a standing invitation to the union representatives, and that they should be in the Safety Office at 1:45 on Wednesdays if they wish to participate. Mr. Green stated that they should be reminded or informed of the location just as other inspection members are informed.

Mr. Green mentioned that a good program would be a tremendous training and communications effort. Mr. Hood asked if we were using the du Pont STOP program and was informed that we were not because of some dislike for the program.

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Mr. Kuerner feels that what we are looking at is "gimmickry" and that we need to look beyond it. We may need to add another body to the payroll, maybe in training the people for their jobs.

Mr. Browne feels that we also need to look at unsafe operating designs. He referred to the platforms that are being constructed to operate valves. He also stated that equipment such as scaffolds, bucket-trucks, and special tools may solve some of the problems easier and with less expense.

Mr. Green stated that operating manuals need to be written for the tasks. Operating Safety must be a part of the overall manuals. Lewis Pooley was mentioned as having written operating manuals for various departments. Again, Mr. Browne mentioned that operating manuals were not enough, and that better equipment is needed. He referred to his maintenance personnel working in areas where there are no platforms and operating manuals would not necessarily cover these hazards.

Mr. Hood asked about the du Pont Management Services that is being looked at. Mr. Kuerner stated that we will most likely perform our own safety audit - evaluating the plant and procedures. Mr. Kuerner asked if personnel had the S & A figures available for total cost of accidents. He pointed out that now, with many people on lay-off or bumped back, is the time to begin training by using the available people. Mr. Allen added that any effort must be judged over a longer period of time than several months. Mr. Kuerner added that the figures need to be compared for total injuries, not just lost-time accidents.

Mr. Browne feels that more communication is needed on various items. A case in point was the closing of the Refining Dispensary.

Dr. Jones feels that if Pittsburgh accepts the idea of a total commitment to safety here at Point Comfort, that the kick-off should include as many hourly personnel as possible. Mr. Tatum feels that any kick-off should be in an informal atmosphere. Dr. Jones thought a barbeque would be appropriate. Mr. Browne reported that the kick-off would have to be followed by some obvious changes immediately and recounted the Zero Defects program.

Mr. Kuerner stated that before any program can be initiated, the elements of the program must be outlined and include design of facilities, employee training, and purchase and use of necessary equipment. He referred to a handout titled "Elements of a Safety Program" given out by Mr. Allen. Mr. Green noted that during a meeting held before the inspection on July 3, 1975, a discussion between Mr. Allen, Mr. Watson, and himself had shown that we need to identify exactly what is needed, not what the safety program consists of.

Mr. Kuerner pointed out that Suriname had added an additional foreman in each department for training purposes and that the results are very evident. The Suriname frequency and severity rates are much lower than previous rates and they are now comparable to the domestic rates.

Mr. Browne suggested that we line out ten items that we feel are needed and make them exact. Mr. Kuerner agreed to have these for our next meeting on Thursday, July 10, 1975 at 10:00 A. M.

Dr. Jones also feels that we should make the union a part of our plans so that we don't "stuff the project down their throats." Mr. Kuerner cautioned everyone about communicating the plans of Pittsburgh in case it isn't accepted.

Meeting adjourned.

CLIFF WATSON

CCW:mms