

Vista Chemical Company

900 Threadneedle
Houston, Texas 77079
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P.O. Box 19029
Houston, Texas 77224
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~~FGG~~: JCL: ~~MMG~~: AJO: RF

XF: None

May 15, 1989

VISTA

Mr. B. I. Raffle
Supervising Counsel
Environmental & Engineering Group
Conoco Legal Department
P.O. Box 2197
Houston, TX 77252

Mr. H. J. Neeld
Director, Environmental Programs
Environmental Conservation
Conoco Inc.
P.O. Box 2197
Houston, TX 77252

Gentlemen:

This letter is to confirm our next LCCC Groundwater Cost Sharing Negotiation Meeting will be Monday, June 12 at Vista Chemical at 10:00 a.m.

We will have moved to our new offices by then at 900 Threadneedle (behind the Hilton). I've attached my card with new numbers, etc.

Sincerely,



Thomas G. Grumbles, C.I.H.
Environmental Quality Manager

dlj

Attachment

cc: W. L. McClain, M. G. Hayes-LCCP

VVV 000010543

Interoffice
Communication

TO: Safety Directors

ACTION REQUIRED

FROM: T. G. Grumbles

DATE: May 19, 1989

SUBJ: PROPOSED MEETING FOR JUNE 20

TGG: JEL: MMG: AJO: RF
XF: DDL

VISTA

A Hazwoper compliance meeting is currently scheduled for June 20 in Houston. This will be a 3-4 hour meeting. I am proposing we take another half-day for a "mid-year" Industrial Hygiene Meeting. Many of you have expressed a need to discuss several specific topics. Also, at Lake Conroe, a desire to meet more often was expressed.

Below are the proposed agenda items and a description of purpose:

1. Review IH meeting action items from November meeting.
2. Citizen MSDS's - I've had multiple request to develop these to assist in communication efforts outside the plant. We would identify the needs and decide how to proceed.
3. IH Audits - We need to get on with IH audits as discussed in November. The status of the development of the safety audit program and how it relates to IH audits would be discussed.
4. Overview of Customer Survey Results - We recently surveyed our customers, including you guys. A presentation on the results would be presented.

I believe we need to have the meeting. Please let me know by 5/31 if you can attend.



T. G. Grumbles

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cc: F. G. Jeanson, R. W. Seymour-ABER, D. L. Mahler, L. R. Bauer-BALT, J. R. Goyette, G. D. Williams-BLANE, M. Tonkovich, J. B. Maher-HMD, M. G. Hayes, G. L. Foshee, J. R. Arnold, J. Friend-LCCP, J. W. Ware-LAB, E. R. Taylor, R. A. Conrad-VCM, H. D. Garrison, B. J. McCudden-OKC, G. C. Lipps, P. L. Foote-PREMIERE, R. B. Martin-PONCA, M. M. Goodreau, W. L. McClain, D. L. Cohen

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