

REQUISITION AND PURCHASE ORDER MASTER

SUGGESTED VENDOR(S)	APPROVED BY
REQUISITIONER(S) J. A. Glass	SOC SFC EMPL ID
DELIVER TO ☐ 721	
OR CONTACT ☐ ext. 202-1	VENTURA DATE 5676733

TO: National Safety Council
444 N. Michigan Ave.
Chicago, Ill. 60611

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PURCHASE ORDER					
DATE 5/17/77			TC- 43675		
COMMITMENTS			RECORD OF PAYMENT		
DATE	AMOUNT				
		A			
		B			
		C			
TERMS		FOB			
net		s/p			
BY J. D. Richards/jp					
PURCHASING AGENT			SIGNED		
SHIPMENT TO BE MADE WITHIN TWO WEEKS VIA NORMAL FREIGHT					
DELIVERY TO BE MADE ON OR BEFORE					
SHIP VIA					
ACKNOWLEDGE AT ONCE IF THIS CANNOT BE MET!					

DATE REC'D	QUANTITY		UNIT OF ISSUE	ITEM NO. OR MCC NO.	DESCRIPTION	UNIT PRICE
	REC'D	ORD'D				
4/27/77	1700	1700			#197.56 Lapel Buttons	\$232.20
4/27/77	100	100			#197.61 Bumpers Stickers	\$ 35.00
5-3-77	1400	1400			#197.57 Pocket Protectors	\$350.00
5/23/77	300	300			#197.66 Magnetic Memo Holders	\$123.00
4/27/77	500	500			#197.53 Talk Topics	\$625.00
5/23/77	1700	1700			#197.62 Hard Hat Stickers	\$ 73.10
4/27/77	1	1			Indoor Banner 197.76	\$50.00
4/27/77	1	1			Indoor Banner 197.77	

TAXABLE UNLESS OTHERWISE NOTED ☐ TAX INCLUDED ☐ NO TAX ☒ TAX ON MATERIAL ONLY

[illegible]

STORES-RECEIVING REPORT

SC

10523

LAM011739

REQUISITION AND PURCHASE ORDER MASTER

SUGGESTED VENDOR(S)	APPROVED BY
REQUISITIONER(S) J. A. Glass	SOC SEC EMPL ID
DELIVER TO ☐ 721	VENDOR CODE NO
OR CONTACT ☐ ext. 2234	5676733

National Safety Council

TO:

Page 3 of 3

PURCHASE ORDER			
4/27/77		TC- 43675	
COMMITMENTS		RECORD OF PAYMENT	
DATE	AMOUNT		
		A	
		B	
		C	
TERMS net		F.O.B. s/p	
BY J. D. Richards/jp PURCHASING AGENT SIGNED			
SHIPMENT TO BE MADE WITHIN TWO WEEKS VIA NORMAL FREIGHT			
DELIVERY TO BE MADE ON OR BEFORE			
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ACKNOWLEDGE AT ONCE IF THIS CANNOT BE MET!			

DATE REC'D	QUANTITY REC'D	QUANTITY ORD'D	UNIT OF ISSUE	ITEM NO OR MCC NO.	DESCRIPTION	UNIT PRICE
4/27/77	1700	1700			#177.52 Employee Booklet	\$183.60
4/27/77	300	300			#197.64 Rain Hoods	\$174.00
5/16/77	1800	1800			#398.55 Travel Safety Guide & Road Atlas	\$2160.00
					Printing Logo on Atlas	\$60.00
						\$4367.22
					Less 20%	- 873.44
						\$3493.78

CONFIRMING TO CLIFF ANDERSON

TAXABLE UNLESS OTHERWISE NOTED ☐ TAX INCLUDED ☐ NO TAX ☐ TAX ON MATERIAL ONLY

1. ☐ PREPAID ☐ COLLECT		2. ☐ PREPAID ☐ COLLECT		3. ☐ PREPAID ☐ COLLECT		4. ☐ PREPAID ☐ COLLECT	
CARRIER	21-RS	CARRIER	21-RS	CARRIER		CARRIER	
BILL NO.		BILL NO.		BILL NO.		BILL NO.	
TOTAL AMT.		TOTAL AMT.		TOTAL AMT.		TOTAL AMT.	
PACKING LIST NO.		PACKING LIST NO.		PACKING LIST NO.		PACKING LIST NO.	
RECEIVED BY		RECEIVED BY		RECEIVED BY		RECEIVED BY	
93	ACCOUNT	AMOUNT	C R	TAX CODE	N O I	MATERIAL	QUANTITY
DIV	LOC. MAIN SUB CLASS						OTHER TYPE DETAIL
	913 11 \$63						

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STORES-RECEIVING REPORT

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