WV-0191 11-15-79
#96 Training will start monday in Tail Gate Sessions.

INTERNAL CORRESPONDENCE

CHEMICALS AND PLASTICS SOUTH CHARLESTON PLANT P.O. BOX 8[illegible], SOUTH CHARLESTON, W. VA. 2[illegible]

Maintenance Supervision

October 29, 1979

Mr. P. D. Balmert
Mr. R. N. Bates
Mr. W. B. Troutman
Mr. D. D. Wragg

Removal of Insulation

Gentlemen:

The new asbestos handling procedure has resulted in questions about other crafts removing insulation. Although this procedure places restrictions on how insulation is removed, it does not specify who removes it.

Normally, employees in the insulator craft will be involved in large stripping jobs. Minor insulation removal, when incidental to other maintenance work, can be performed by other crafts. An example might be removal of insulation from flanges to replace a gasket.

The important thing to remember is that the provisions of the asbestos handling procedure apply to everyone. Obviously, the first step in any stripping operation is to determine whether or not the insulation contains asbestos. Area insulator supervisors are your best resource in this identification. IF POSITIVE IDENTIFICATION CANNOT BE MADE, CONSIDER THE INSULATION ASBESTOS.

Obviously, to comply with the procedure you will have to provide training and tools to employees who do this incidental insulation removal. It is your responsibility to: (1) identify who requires the training and ensure that training is provided, (2) provide the proper tools and equipment, and (3) enforce complaince with the procedure. By copy of this letter I am asking the Geographic Area Superintendents to make their insulation supervisors available to conduct the training and to advise you on the proper use of the procedure.

The asbestos handling procedure is Section XVIII of the Maintenance/ Materials Management Safety Manual. Be sure you read it and understand it.

Very truly yours,

Lynn W. Phair

L. W. Phair

Carl E. Miller
J. H. Clarkson
B. E. Young

LWP:mb