

PLAINTIFF'S EXHIBIT

MON-1641

XCC

TO
JEF
RTH
JTW

TO BE DISCUSSED
IN LPTS STAFF
MTG.

Return to JEF

G. L. McKee - O-11

June 16, 1980

cc

C. M. Cruse

J. A. Glass

G. L. Tromblee

SAC Meeting Minutes, 6/16/80

G. W. Daues

D. E. Kaldenberg

The following documents the results of our discussion at today's
SAC meeting:

Eyebath/Safety Shower Alarms and Lights

In light of the strike and the current prudent management situation that we are in, we agreed that the date by which all existing safety shower/eyebath locations should have lights and those meeting certain guidelines should be alarmed, should be changed from 1/1/81 to 7/1/81. The list of guidelines for areas where alarms are needed on existing eyebath/safety shower locations will be developed by the Safety Department by July 10.

Safety Tape/Identification of Hazardous Chemical Handling Areas

The recommendations that we developed at our April 1 meeting will be reviewed with the plant manager and at the June PMSB. We agreed that the proper use of safety tape should be included in quarterly guest inspections as an emphasis area for protective equipment in the START program.

Car Seals

SAC had been assigned to follow up on a car seal comment from the Annual Corporate Inspection, while SHAC was recently given the responsibility for a related car seal question from the S&PP survey. Max Cruse and I have agreed that the car seal question is more one of procedure than policy, so SHAC will address the entire car seal problem.

Face Shields/Work Permits

In these areas we were discussing the situation with the people who deal with the problems on a day-to-day basis prior to the strike. We will target to complete these discussions by July 10.

One-Ton Cylinder Handling

We agreed that this new procedure prepared by SHAC was adequate and it will be presented at the June PMSB for final approval.

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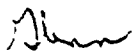
June 16, 1980

Employee Process Training

This assignment from the S&PP survey is shared by SAC and the Personnel Department. Joe Swain has recently been added to the Personnel Department to work in this area. SAC will work with Joe for the next few months and then assess whether any further action is required.

Windbreaks

S&PP recommended that some additional guidelines be added to the windbreak procedure that was developed by a previous SAC. I will locate that previous procedure and see that these items are added and a formal procedure issued.


G. L. McKee

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ONE-TON GAS CYLINDER STORAGE AND HANDLINGI. PURPOSE

It is the purpose of this bulletin to establish handling and storage procedures of vendor supplied one-ton gas cylinders.

II. SCOPE

All departments that use or store one-ton gas cylinders are covered.

III. RESPONSIBILITY

Stores/receiving, heavy equipment (operating engineers) department, user departments, departments for special cases.

IV. PROCEDUREA. Stores and Receiving

1. Upon receipt, check for proper labeling, insure that protective caps are securely in place, and record the serial number of each cylinder.
2. Cylinders for storage will be unloaded at the Warehouse A material yard by the vendor's truck using their special lift under the direction of a stores clerk.
3. Cylinders delivered to a production unit will be unloaded after the production supervisor or designee has been notified and the empty cylinders disconnected and removed from the rack. A stores clerk will accompany the vendor to the unit to assure proper unloading of the cylinders using the vendor's special lift. If the vendor does not have a special lift, the cylinder will be unloaded by boilermakers, operating engineers, etc., (as outlined in Section B).
4. Empty cylinders are loaded on the vendor's truck by the driver. The stores clerk will record the serial numbers and miscellaneous shipping order will be prepared by the shipping clerk for the empty cylinders.

B. Heavy Equipment

1. One-ton cylinders are moved through the plant by ways of cranes and winch trucks. When using heavy equipment to transport these cylinders, special

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strongbacks built for this purpose will be used whenever possible. The user department will furnish, maintain and be responsible for the strongback.

2. The only exception when a strongback will not be used is when clearance is limited to such an extent that its use is prohibited. (Example - loading or unloading cylinders from a trailer truck.)
 - a. A winch truck may be used for cylinder handling under such circumstances providing that the cylinder is tied off to the truck with "snubbing chains" to keep it from swinging, or provided that the cylinder is two-blocked against the poles of the winch truck to prevent swinging.
 - b. A crane may be used under such conditions provided that the cylinders are lifted with a sling using a choker hitch. If a 5-ton Drott crane is used, the cylinder will lay on the deck of the crane in order to prevent swinging. If any other crane must be used, the cylinder will be tied off to the crane to prevent swinging.
3. Cylinders should not be dragged or permitted to strike against each other or other surfaces violently.

C. User Department

1. Monsanto approved personnel disconnect the tubing from the manifold.
2. Supervision calls Purchasing and notifies them that a full cylinder is needed in the unit.
3. Purchasing notifies vendors that full cylinders are needed. The vendor truck comes to the unit and off-loads the cylinders. They also pick up empties off of the rack. The vendor truck is accompanied by a stores clerk.
4. Racks are provided in units where cylinders are stored. Cylinders moved in or out should always be put on racks provided. They should never be left on shell or pavement because of the danger of damage to the cylinder.

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D. Departments for Special Cases

1. Leaking cylinders or cylinders in a hazardous condition shall be reported to the fire chief or assistant fire chief who will take appropriate action.
2. The Fire Department has special equipment for plugging a leaking chlorine cylinder. Stopping these leaks will be the responsibility of the Fire Department.
3. Should it ever be necessary to dispose of a cylinder of this type where the contents are unknown, the responsibility for doing so will rest with the owner and the Environmental Protection Department. Contact operations supervisor of the Environmental Department, extension 2115.

Written by _____

Reviewed by:

Approved by _____

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