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METROPOLITAN LIFE INSURANCE COMPANY
FREDERICK H. ECKER, PRESIDENT
NEW YORK CITY

ANTHONY J. LANZA, M.D.
Assistant Medical Director

March 27, 1935

Dr. Lorou U. Gardner, Director,
Saranac Laboratory,
7 Church Street,
Saranac Lake, N.Y.

Dear Roy:

Don and I, together with Mr. Fletcher, Mr. Whitney, and Mr. Graff, had an all day session with Mr. Sherwood and Mr. Hitchins, following which Don and I got together and produced the enclosed, with the hope that Mr. Hitchins and Mr. Sherwood would accept this in place of the former effusions which they have circulated.

Sincerely,

A. J. Lanza, M.D.
Assistant Medical Director

MET-0000635
TRIAL EXHIBIT

After a great deal of discussion on the subject of the Temporary Organization Committee on the Industrial Dust Problem with Mr. Hitchins and Mr. Sherwood and among ourselves, the undersigned would like to offer for the consideration of the Temporary Committee the following plan or organization, with the hope that it might be transmitted to the Permanent Committee when such committee is formed.

I - There should be set up a Board of Trustees and this Board should be incorporated. The membership of the Board of Trustees should represent the following organizations:

The Public Health Service	1
The Saranac Laboratory	1
The Harvard School of Public Health	1
The American Standards Ass'n	1
Casualty Insurance Companies	2
Labor	2
Industry	4 or 6

Certain individuals, designated below, will also be ex-officio members of the Board of Trustees and in the event that such ex-officio members are connected with organizations listed above, the number of trustees would be diminished to that extent.

II - The Board of Trustees should designate a Director, who should be furnished with an office and a secretary, and whose functions would be to oversee and direct the work of the Dust Institute. The Director would be an ex-officio member of the Board of Trustees.

III - There would be set up under the authority of the Director the following Sub-Committees:

a - Medical
b - Engineering
c - Legislative
d - Educational

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IV - The duties of the Medical Sub-Committee would be:

a - to collect and evaluate available data;
b - to set forth the accepted practice with regard to physical examinations, including use of the X-ray;
c - to set forth the existing status of research activities and make recommendations for the support of existing and new research;
d - to draft model occupational disease compensation legislation in co-operation with the Legislative Committee;
e - The Chairman of the Medical Sub-Committee should be an ex-officio member of the Board of Trustees.

V - The duties of the Engineering Sub-Committee would be:

a - to collect and evaluate existing data on dust hazards and measures of control;
b - to set forth accepted methods of dust prevention and control;
c - to establish acceptable dust standards in co-operation with the American Standards Association;
d - to suggest research activities.
e - The Chairman of the Engineering Sub-Committee should be an ex-officio member of the Board of Trustees.

VI - The duties of the Legislative Sub-Committee would be:

a - to collect and evaluate data on existing legislation in this country and abroad;
b - to draft model legislation with respect to compensation for occupational diseases in co-operation with the Medical Committee.
c - The Chairman of the Legislative Sub-Committee would be an ex-officio member of the Board of Trustees.

VII - The duties of the Education Sub-Committee would be:

a - to send out bulletins to industrial organizations dealing with the various activities of the Medical, Engineering, and Legislative Sub-Committees;
b - to publish educational material for the general public as the Board of Trustees might direct
c - The Chairman of the Educational Sub-Committee would be an ex-officio member of the Board of Trustees.

VIII - The following budget is suggestion:

Director	$10,000	
Secretary	2,400	
Director's Expenses	1,000	
Sub-Committee on Education	10,000	
Clerical and incidental expenses of the Medical, Engineering, and Legislative Sub-Committees	1,600	
Total		$25,000

IX - The Board of Trustees should give consideration to the desirability of setting up a field unit under the Medical and Engineering Sub-Committees to service industries on a cost basis.

X - The Board of Trustees should give consideration to the provision of funds for the support of fundamental research that might be recommended by the Medical and Engineering Sub-Committees and the Director.

R. P. Sayers

Donald P. Cummings

Wesley M. Graff

Philip Drinker

A. J. Lanza