Minutes Safety Supervisor Meeting
September 15, 1976

Reviewing Procedures for Proposed OSHA Standards

The problem is reviewing proposed OSHA Standards in order to determine if written or oral comments should be considered by Armco. In light of the number of proposed standards now and an increase in numbers in the foreseeable future, the procedure agreed on by the group is to, as the occasion necessitates, send out to individual plants or division headquarters a standard/s to be reviewed for comment. Those comments will then be returned to the Corporate Safety and Industrial Hygiene office for disposition to the proper agency.

Painting Code Identification Standards

Alex Kelemen reviewed a color coding problem that he was experiencing at the coal mines. The discussion revealed that there was not a corporate standard on color coding, but rather each Armco facility had adopted their own system or copied another, that most codes basically followed the ANSI A13.1 code, "Piping System Indentification" and that the group was not aware of the Armco engineering standard ACS-500-20, "Painting and Identification". It was further concluded that each facility should maintain its present color coding system. (This is also in accordance with OSHA interpretation.)

Furnace Start-Up and Shut-Down Procedures

Jim Howard presented a review of the above program and a situation that precipitated the recommendation that the furnace start-up and shut-down procedures program should be initiated again for review and possible updating and development of employee training programs. The group agreed to this recommendation as a 1976 fourth quarter objective.

Visual Presentations

Several new 16mm films were previewed:

"Reaching Up For Lightning"
"You and What You Do"

These are available from the Corporate Film Library.

Several other new films and slide presentations are available from the Corporate Film Library:

"It Always Happens to the Other Guy" 16mm Film.
"Snowmobile Safety Savvy" 16mm Film.
"Preventing Office Accidents" Slides
"What's Your Home Safety I.Q.?" Slides
"The Facts of Fire" Slides.
"Attitudes & Emotions" Slides & Tape Cassette.
"Air Tool Safety" Slides & Tape Cassette.



See attached Corporate Safety Film Library listing for description and ordering information.

September 16, 1976

Working in Confined Spaces

Dave Klaiber initiated a discussion on the need for a corporate safety standard on "Working in Confined Spaces". A number of steel plants indicated that they were covering this hazard by using S.P.I.'s, J.S.A.'s, etc. The group agreed that the first step in the development of corporate guidelines would be the assembling of procedures as developed by the participating plants. The second step would be to compile this information along with OSHA requirements and assemble it into a first draft for review by the Safety Group.

Special Problems - Roundtable Discussion

A. Use of Asbestos

After a lengthy discussion on the uses of asbestos and the applicability of OSHA Standards, the group concluded that all efforts should be exercised toward removing asbestos from any use. As suggested in Wayne Simpson's letter of April 26, 1976, we should determine where asbestos is used or exists and determine whether substitution of less hazardous materials is possible. If substitution is not a suitable solution then use of local exhaust ventillation or wetting practices may be appropriate controls. However, where asbestos cannot be eliminated then the annual medical examinations, the preplacement examinations, and the employment termination examinations will be manditory wherever asbestos exposure occur. (Applicable OSHA Standard - 29 CFR 1910.1001(j)(2),(3),& (4)).

B. Lock Out Energy Sources

Paul Grundman presented a very interesting discussion on Baltimore's approach for covering lock out procedures for energy sources (zero mechanical state). One very noteworthy procedure was to include a diagram or picture of equipment to be secured and also illustrating the procedures to do it. Each plant should develop procedures to handle this problem if it hasn't already been done.

C. Hiring the Handicapped

Alex Kelemen raised several questions concerning past hiring practices used by the Coal Mines which involved the hiring of handicapped people. It was concluded the Rehabilitation Act of 1973, Department of Labor and OSHA requirements, that each case stands on its own set of circumstances, generally centered around job availability by contact, OSHA requirements and Company Safety Standards. It was suggested that a Corporate Standard be developed on requirements for annual physicals to cover the many Government requirements, and handicapped identification and classification.

D. New Employee Safety Orientation Follow-UP

Bill Nast, Research, asked how safety orientation follow-up is handled at the plants. It was concluded that the best method was for the person/s administering the safety program to have a personal interview with the new employee several days later to determine understanding of original instructions, if instructions are being followed and receive feed back as to employee's feelings about the job and work environment.

E. Improving Visibility for Large Coil Tractors

Floyd Smith raised the problem of limited visibility for operators of these large vehicles. Several discussed attempts to improve the visibility through equipment design changes which none had appeared to solve the problem. The discussion finally developed around audible or visual means to alert ground personnel of its movements.

F. APF & Industrial Hygiene Supervisor's Training Certificate

The point was raised concerning a method to show that Armco supervisors have received safety program training. The group felt that an OSHA requirement for foreman certification was just around the corner as it is now with coal mining foremen under MESA. It was concluded that a corporate certificate of APF and Industrial Hygiene training should be issued to each supervisor who successfully completes an APF and Industrial Hygiene training program as outlined by minimum training standards. Standards and certificate form are to be developed.

G. Proposed OSHA Electrical Safety Standard

Everyone should review this proposed standard for possible oral or written comment. It also may be a subject for the Corporate Maintenance Committee agenda. (Will need to find out if committee is still functional.)

H. Hazard Material Data Program

After a discussion on how each plant was handling the procurement and distribution of the Hazard Material Data sheets, the Safety Group felt that a Corporate Standard or a set of Guidelines should be developed to achieve as much uniformity as possible in application. (Guidelines were develop by Corporate Safety & Industrial Hygiene 7/10/73. Copies are available on request.)