Monsanto

FROM (NAME & LOCATION): Robert L. Harness - W. G. Krummrich Plant

DATE: January 22, 1976

CC: C. F. Buckley
M. R. Foresman
P. E. Heisler

SUBJECT: MINUTES OF 1/21/76 MEETING

REFERENCE: EPA VISIT FOR PCB SAMPLING

TO:
R. W. Flint
A. Gallion
R. L. Harness
D. B. Hosmer - EISF
A. E. Leisy
W. L. Smull

A meeting was held at WGK on 1/21/76 to discuss the EPA visit scheduled for 1/27/76. Minutes are as follows:

1. It is anticipated that 8 Federal EPA and 8 to 9 Illinois EPA representatives will visit the plant on Tuesday, January 27, 1976. Paul Heisler will meet them at the gate at approximately 8:00 a.m. The group will be brought to the North Conference Room for a brief meeting. Monsanto will not make a formal presentation. Art Leisy will lead the discussion to determine what they plan to do during their stay.

   TASK: Define plant practices for visitors.

   RESPONSIBILITY: A. E. Leisy by 1/26/76.

2. The group will be at WGK for a minimum of 24 hours, during which time they will take air, water, and possibly land samples. It is expected that they will sample in Dept. 246, the Incinerator, Plant total effluent, the landfill, and Sauget Village Treatment Plant. Monsanto coverage will be provided for the entire visit. The Environmental Control Group will provide people, with back-up from TSD.

   TASK: Identify manpower needs and prepare coverage schedule.

   RESPONSIBILITY: P. E. Heisler by 1/23/76

3. Art Leisy will be the official spokesman for the visit, and will coordinate the answering of all questions, requests, etc. During shift coverage, all questions will be directed to the Environmental Group representative on hand.

4. All industries in the Village as well as Treatment Plant personnel will be notified of the visit.

   RESPONSIBILITY: P. E. Heisler by 1/23/76.

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5. All sewer samplers will be checked to insure they are operating properly.

   RESPONSIBILITY: C. F. Buckley by 1/26/76.

6. All Monsanto "guides" will be briefed prior to the visit.

   RESPONSIBILITY: A. E. Leisy by 1/26/76.

7. Plant preparation will include the following:

   a. Possible sewer box sparging.

   b. General plant clean up.

   c. Possible change in incinerator scrubber water supply source.

   RESPONSIBILITY: A. E. Leisy by 1/26/76.

8. We will offer advice if we see problems with their sampling methods, however, the choice will be left to them. If they care to use our ambient air sampling and Incinerator Stack sampling data, we will cooperate.

   RESPONSIBILITY: A. E. Leisy

9. We will ask for copies of their analytical procedures to check against our own.

   RESPONSIBILITY: A. E. Leisy

10. All plant supervisory personnel will be briefed about the visit.

    RESPONSIBILITY: Plant Manager's Staff by 1/26/76.

11. Paul Heisler will call Roscoe Libby to determine the following:

    a. The exact size of the group.

    b. How many will be in the plant during any one shift.

    c. Approximate length of their stay.

    d. What type of equipment they will be bringing in, and if they need utility services.

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11. (Continued)

e. If the size of the group can be minimized.

RESPONSIBILITY: P. E. Heisler by 1/22/76

12. Corporate Law is determining if a "hold harmless" provision is needed.

Bob

Robert L. Harness

RLH:ejh