

Meeting Information Request Form

To ensure that the appropriate individual within the Department of the Interior is meeting with you on a given matter and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to schedule a meeting.

Please respond to the questions below and send your response to scheduling_interior@ios.doi.gov. Providing detailed responses and including any written materials you would like shared in advance of the meeting in a single submission will assist with a timely response.

If you have any questions you may contact Lucy Herrington at (202) 431-0623

Requesting individual/organization: Please identify the person(s) name and affiliation) requesting the meeting, including any background information on the affiliated organization(s).	Organization: American Petroleum Institute	
Contact information (Name, Email, Phone): Identify if organizing and day of contact(s) is the same or different	Organizing Contact(s): Name: Jack Cramton Email: cramtonj@api.org Phone: (b)(6)	Day of Contact(s): Name: Jack Cramton Email: cramtonj@api.org Phone: (b)(6)
Proposed meeting date (if date is flexible please indicate a proposed date range): Please identify any time sensitivity that impacts the date of the meeting, such as court-ordered or statutory deadline:	API March Board of Directors Meeting March 20, 2025, 8:00 a.m. – 11:00 a.m. API's March Board of Directors Meeting brings together chief executives from across the oil and natural gas industry for off-the-record discussions with policymakers, industry thought leaders and API leadership. Secretary Burgum is invited to address the Board in this off-the-record setting to share his views on the Administration's priorities and efforts to restore U.S. energy leadership.	
PARTICIPANTS		
Expected meeting participants (name, title, and organizational affiliation):	75 expected attendees – members of the Board include chief executives from across the oil and gas value chain, including operators as well as service, supply and technology providers (drilling contractors, solutions providers, etc.). Additional attendees include senior API leaders and Board members who are able to bring a senior government affairs professional from their	

	companies.
Are any expected meeting participants registered lobbyists or lobbying organizations, and/or registered under the Foreign Agents Registration Act? (If yes, please identify.)	Yes, API is a 501(c)(6) organization and lobbies on behalf of industry at the state and federal levels.
Are any expected meeting participants a partisan political candidate, a representative of a political party or a registered political action committee (PAC)? (If yes, please identify.)	No
MEETING TOPIC(S)	
Describe the proposed meeting topic/ agenda, provide available briefing materials, and identify desired outcome(s):	API's March Board of Directors Meeting brings together chief executives from across the oil and natural gas industry for off-the-record discussions with policymakers, industry thought leaders and API leadership. Secretary Burgum is invited to address the Board in this off-the-record setting to share his views on the Administration's priorities and efforts to restore U.S. energy leadership and protect consumer choice.
Please describe the action sought from the Office of the Secretary:	Remarks to API Board of Directors & short Q&A
Will the meeting involve legislation, broad policy options, or other general matters that involve a large and diverse range of persons and interests? (If yes, please describe.)	The meeting will cover the President's energy dominance agenda and how DOI and the NEDC will contribute to the agenda. DOI's specific issues include 5 Year OCS Plan, Onshore Leasing, Gulf of America BiOp
Will the meeting involve regulations, rules, or other matters that impact a specific industry, sector of the economy, or group of persons? (If yes, please describe.)	API would welcome a conversation on the Secretary's view on the Administration's efforts to restore energy leadership.
Will the meeting involve a litigation matter, a permit, a grant, a contract, or any other matter that involves specific parties? (If yes, please identify the matter and list the specific parties.)	No, discussions will not focus on specific litigation, permits, grants, contracts, or specific actions will be discussed.
With which Bureau(s) or Office(s) does the proposed meeting agenda most align? (Please list all, if more than one.)	BOEM, BLM
LOGISTICS/OTHER*	

Please supply any other pertinent background information for the meeting. Draft agenda, organization website, prior engagement with DOI officials, etc.	Agenda is still being finalized based on outstanding invitations. Full agenda + run of show to be provided in advance of the event. API Website
If the Secretary is unable to meet, is a surrogate desired? If yes, anyone specific?	No.
Any additional notes or information?	