

**BHRC Oversight Committee Call Summary**  
**August 5, 2002**

Participants:

Patrick Beatty, ChevronTexaco  
Bill Broddle, Conoco  
Don Burnett, BP  
Patsy Clegg, Shell  
Lynn Russo, ExxonMobil  
Paula Podhasky, API  
Matt Todd, API  
George Woodall, API  
John Wagner, API  
Susan Hahn, API

Communications Committee (CC) Update

- Key messages document has been circulated, comments have been received from Technical (TC) and Oversight (OC) Committees.
- PowerPoint Presentation is being finalized by APCO and will be circulated to the communications committee for comment
- [www.shanghaihealthstudy.org](http://www.shanghaihealthstudy.org) website being reviewed by communications committee
- Next scheduled communications conference call is September 3, 2002 at 2pm EDT.

Technical Update:

- Role of Regulators and NGOs: Technical Committee recommended that regulators and NGO's participate "as members of an expanded Technical committee" with participation in meetings restricted to technical issues as opposed to financial. The level to which the NGO or regulator can expect to participate will be defined in their invite letter. (Participant versus observer role will be clarified in "Roles and Responsibilities" document)
- Program milestones/Timeline: The Technical Committee is reviewing the information forwarded by PIs for timing and phase overlaps. It was noted that for the
  - Case-control study – timing will be based on accrual of 500 cases.
  - Disease progression –The case-control aspects of this study for AML, MDS, Aplastic anemia and benzene poisoning will be tracked based upon case accrual. PIs will be requested to estimate dates for mid term publications.
  - Molecular epidemiology – .The degree of overlap of the study phases based upon dates supplied by the PIs was unclear. PIs will be requested to clarify overlap, especially regarding Phases 2A & 2B. PIs will also be requested to estimate dates for mid term publications.

- Adjustment for Budget shortfall: The committee reported areas that could potentially be cut but did not recommend specific reductions to the program. Program reductions sufficient to address the current budget shortfall entail significant regrets and may not receive SRP and ERP approvals.

Recruitment Update:

- Soliciting new members / funding needs to be top priority
- Recruitment needs to have milestones associated with deadlines.
  - 2<sup>nd</sup> quarter of 2003 is the deadline for 2004 budgets
- Member company CEOs need to be involved in recruitment effort
- Conference Call with Oversight and Recruitment committees scheduled for Friday, 23 August at 2:00 PM EDT. Purpose of call is to identify milestones and associate with dates; layout path forward.

Annual Meeting:

- Asilomar Conf. Center in Monterey, CA in Summer, 2003 – has been selected. API lawyers are reviewing Asilomar contract.
- Suggestions for meeting included overview of Benzene for non-scientists, recreational activities, keynote speaker and kick-off reception.

2002 Invoicing :

- August 2002 invoice to be calculated using total cost estimate of \$19,713,000
  - (estimated invoice values attached)

**ACTION ITEMS:**

1. **Patrick** - Write up Technical Committee's recommendation for regulatory / NGO participation in consortium activities.
2. **Patrick and Lorraine**- Circulate Roles and Responsibilities draft.
3. **Technical Committee** – Review list of regulators and NGOs under consideration by the consortium.
4. **ALL**- Representatives need to contact individuals above them (CEO) to market the program.
5. **Lorraine**- Follow-up on status of Petro China and Sino Pac.
6. **Lorraine** - Follow up with Dow for recruitment
7. **Paula** - Rework spreadsheet for invoicing at \$19.7 million for 2002 payments & circulate to OC.

Next Conference Call – Friday, August 23, 2002 at 2 PM, EDT