

**To:** Woodward, Cheryl[Woodward.Cheryl@epa.gov]  
**Cc:** Hupp, Sydney[hupp.sydney@epa.gov]; David Schwietert[DSchwietert@autoalliance.org]  
**From:** Sheila James  
**Sent:** Thur 4/20/2017 7:14:08 PM  
**Subject:** RE: Meeting Next Week

Hello Cheryl,

We have a shuttle to transport our members to the meeting. Will there be an issue with the shuttle waiting 30 minutes until meeting ends? I can provide bus company and driver's name next Tuesday as well.

Sheila

**From:** Woodward, Cheryl [mailto:Woodward.Cheryl@epa.gov]  
**Sent:** Thursday, April 20, 2017 2:48 PM  
**To:** David Schwietert <DSchwietert@autoalliance.org>  
**Cc:** Hupp, Sydney <hupp.sydney@epa.gov>; Sheila James <sjames@autoalliance.org>  
**Subject:** Re: Meeting Next Week

If we can have the list by next Tuesday by end of the day.

Sent from my iPhone

On Apr 20, 2017, at 12:23 PM, David Schwietert <[DSchwietert@autoalliance.org](mailto:DSchwietert@autoalliance.org)> wrote:

Thanks Sydney. I appreciated your call.

I've copied Sheila James here at the Alliance who can also assist with the list of attendees for our meeting with the Administrator next Thursday at 11:45-12:15 pm

My initial estimate is that with 12 member companies being represented, we'll likely have just under 30 folks coming over for the meeting. Cheryl, can you tell us when you need the list by?

We wrap up our meeting with Secretary Chao at DOT shortly after 11:00 so that will give us enough time to commute to EPA HQ.

I appreciate you flagging my follow up e-mail/call to Ryan.

Dave

**From:** Hupp, Sydney [mailto:[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)]  
**Sent:** Thursday, April 20, 2017 12:15 PM  
**To:** David Schwietert <[DSchwietert@autoalliance.org](mailto:DSchwietert@autoalliance.org)>  
**Cc:** Woodward, Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>  
**Subject:** Meeting Next Week

David,

Thank you for your time on the phone! Looping in Cheryl who will help with getting your group through security on the 27<sup>th</sup>. Just pinged Ryan via email about our phone call and will remind him again in person in a bit. Looking forward to having you here!

Thanks!

Sydney Hupp

Office of the Administrator- Scheduling

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