IN RE: ABRAMS November 1992

From: R&D Center - 401-3X9B
WIN: 236-1362
Date: December 29, 1987
Subject: PROPOSED 1988 OBJECTIVES

To: S. R. Pitts - Gateway

cc: E. P. Massaro - Gateway

Following are the 1988 Industrial Hygiene Objectives and quarter in which the objective will be completed:

1. Integration of Industrial Hygiene with Safety

   The Industrial Hygiene and Safety activities will be integrated during the year, e.g. training courses, newsletters, plant audits. This will maximize our services and minimize duplication. (4th Quarter)

2. Training

   a) Present a combined Fundamental Industrial Hygiene and Safety Management Course. (1st Quarter)

   b) Develop and present a train-the-trainer workshop for OSHA/SARA worker emergency response. (2nd Quarter)

   (Both sessions involve a joint effort of Industrial Hygiene and Safety and a consolidation of training courses.)

3. WISHES

   a) Develop WISHES software and manual for Westinghouse Canada containing international exposure limits consistent with Canadian regulations. (2nd Quarter)

   b) Develop biological monitoring module to retain medical monitoring records as per OSHA and corporate medical requirements. (4th Quarter)

4. Document retention/reduction of historical corporate and plant Industrial Hygiene Records. (2nd Quarter)

5. Develop a manual of existing Industrial Hygiene Policies. Procedures and Guidelines to distribute to acquired or new Westinghouse plants. (3rd Quarter)

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6. Westinghouse Materials Evaluation Program

   a) Finalize and issue as scheduled 25 new or revised Westinghouse Safe Practice Data Sheets. (1st Quarter)

   b) Update all vendor Material Safety Data Sheets in our Files (about 25,000 MSDS). (4th Quarter)

7. Radiation Safety

   Update Management Directive MD-R15 Radiation Safety and the eleven (11) Westinghouse Guidelines for Radiation Safety Programs. (4th Quarter)

8. Asbestos

   a) Finalize and issue the Westinghouse Asbestos Abatement Project Procedure. (1st Quarter)

   b) Develop guidelines for Asbestos Assessment and Abatement for Westinghouse Credit Corporation new and refinancing loans. (2nd Quarter)

9. Emergency Response

   Train Environmental Control personnel how to access the National Library of Medicine data system for use in emergency spills response. (2nd Quarter)

10. Develop a checklist of industrial hygiene subjects to be included in the Environmental Control Audit Program. (2nd Quarter)

11. Personnel

    a) Mark Perriello

       1) Participate in the annual American Industrial Hygiene Association Meeting to maintain professional certification and currency with new technology. (2nd Quarter)

       2) Participate in an Asbestos Abatement Management Course. This will help us manage the increasing number of asbestos abatement projects in the corporation and assessment for WCC. (1st or 2nd Quarter)

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b) Kate Goellner

1) Participate in the annual American Industrial Hygiene Association Academy Meeting (Certified Industrial Hygienist) to maintain professional certification and currency with new technology. (4th Quarter)

2) Participate in an Asbestos Abatement Management Course as time and funds are available. This will help us manage the increasing number of asbestos abatement projects in the corporation and assessment for WCC. (1st or 2nd Quarter)

c) Rich Wengrzyn

1) Participate in the annual Labeling Conference to maintain currency in labeling Westinghouse products for OSHA and DOT requirements.

2) Conduct joint Westinghouse plant audits with Mr. J. E. Levine for DOT Regulatory Compliance.

d) Linda Fleming

1) Attend the biannual Ashton-Tate Programmers Data Base Conference to maintain currency with the rapid developments in computer technology.

e) Wayne Bickerstaff

1) Participate in a comprehensive AIHA Training Course. The course objective is a technical review of industrial hygiene principles and can be used to prepare for the AIHA Certification exam.

C. W. Bickerstaff

C. W. Bickerstaff, Manager
Corporate Industrial Hygiene
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