

From: Alyssa Jones <alyssa@westerncaucusfoundation.org>

To: "Repass, Kristin E" <kristin_repass@ios.doi.gov>, "Herrington, Lucy R" <lucy_herrington@ios.doi.gov>

Subject: [EXTERNAL] Re: Looping in Kristin Repass and Lucy Herrington

Date: Fri, 21 Feb 2025 15:09:06 -0500

Importance: Normal

This email has been received from outside of DOI - Use caution before clicking on links, opening attachments, or responding.

Ladies - I'd also like to invite you to the Western Caucus Foundation's New Member Reception.

This will be held on Tuesday, February 25th at 430 First Street, SE (Americans for Prosperity) at 5:00 PM. I hope to meet you both if your schedules allow.

<https://www.eventbrite.com/e/wcf-new-western-caucus-member-reception-tickets-1242620494349?aff=oddtcreator>

I look forward to working with you.

best,

Alyssa Jones

Communications Manager

Western Caucus Foundation

alyssa@westerncaucusfoundation.org

Cell: 276-358-2510

[LinkedIn Profile](#)

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 <https://www.instagram.com/westerncaucusfound>

 <https://www.linkedin.com/company/westerncaucusfoundation/>  <https://x.com/WestCaucusFound>

 <https://www.facebook.com/westerncaucusfoundation/>

 <https://www.youtube.com/@westerncaucusfoundation>

On Fri, Feb 21, 2025 at 3:05 PM Alyssa Jones <alyssa@westerncaucusfoundation.org> wrote:

Hi James,

Thank you for the introduction.

Kristin and Lucy, it's a pleasure to connect with you.

I would be delighted to assist in coordinating a phone call between the two leaders and work with you to explore opportunities for the Secretary to attend a Foundation event.

WCF Executive Director Darrell Henry (cc'd) has shared that we would like to work with the Secretary on the following:

- **House Western Caucus Member Lunch** - The next one is March 25th
 - This will be on Capitol Hill.
 - We can share future dates.
- **WCF Reception with the Secretary**
 - We, the Western Caucus Foundation, would like to host a reception with the Secretary (and other DOI appointees), both Senate and House Western Caucus members, and our top stakeholders so he can meet the whole Western Caucus Community.
 - This would be somewhere around Capitol Hill.
 - We would find a mutually convenient date.
- **Summer Meeting in Whitefish, MT** - August 18th-20th.
 - We would like to invite the Secretary to attend.
 - We will spend a day in Glacier National Park.

Further details can be discussed, but this list reflects what Darrell has outlined in discussions with the House and Senate Western Caucuses.

I appreciate the opportunity to collaborate and greatly look forward to further communication. In the meantime, I'm glad to add Kristin and Lucy to our email list.

best,

Alyssa Jones

Communications Manager

Western Caucus Foundation

alyssa@westerncaucusfoundation.org

Cell: 276-358-2510

[LinkedIn Profile](#)

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 <https://www.linkedin.com/company/westerncaucusfoundation/>  <https://x.com/WestCaucusFound>

 <https://www.facebook.com/westerncaucusfoundation/>

 <https://www.youtube.com/@westerncaucusfoundation>

On Fri, Feb 21, 2025 at 1:53 PM Nelson, James M <james_m_nelson@ios.doi.gov> wrote:

Hello Alyssa,

I wanted to connect you with Kristin Repass and Lucy Herrington. They are both on the scheduling and events team and they wanted to be updated on upcoming WCF events. We would love to connect the Chairman and the Secretary on a phone call at some point and potentially bring the Secretary to a future event. Could you add them to your contact list and keep them updated on upcoming events?

Thanks

From: "Herrington, Lucy R" <lucy_herrington@ios.doi.gov>

To: "Radford, Lauren" <Lauren.Radford1@mail.house.gov>

Cc: "nikki.wallace@mail.house.gov" <nikki.wallace@mail.house.gov>, "Miller, Murray C" <murray_miller@ios.doi.gov>, "Nelson, James M" <james_m_nelson@ios.doi.gov>, "Clarkson, Kristin (Richmond)" <Kristin.Clarkson@mail.house.gov>, "Lamp, Reilly" <Reilly.Lamp@mail.house.gov>

Subject: Re: [EXTERNAL] RE: Meeting with Congressman Simpson

Date: Wed, 05 Mar 2025 17:26:03 -0000

Importance: Normal

Inline-Images: image001.jpg; image002.jpg; image003.jpg; image004.jpg; Image.jpeg

Hi Lauren-

Thank you for confirming the meeting with Secretary Burgum.

Lucy Herrington

The office of Scheduling and Advance

Secretary Doug Burgum | U.S. Department of the Interior

(202) 431-0623 | scheduling_interior@ios.gov



From: Radford, Lauren <Lauren.Radford1@mail.house.gov>

Sent: Wednesday, March 5, 2025 11:55 AM

To: Herrington, Lucy R <lucy_herrington@ios.doi.gov>

Cc: nikki.wallace@mail.house.gov <nikki.wallace@mail.house.gov>; Miller, Murray C <murray_miller@ios.doi.gov>; Nelson, James M <james_m_nelson@ios.doi.gov>; Clarkson, Kristin (Richmond) <Kristin.Clarkson@mail.house.gov>; Lamp, Reilly <Reilly.Lamp@mail.house.gov>

Subject: RE: [EXTERNAL] RE: Meeting with Congressman Simpson

Hi Lucy,

Wednesday, March 26th at 3pm works for Chairman Simpson. Looking forward to having the Chairman and Secretary be able to connect!

Lauren Radford

DC Scheduler

Congressman Mike Simpson (ID-02)

2084 Rayburn House Office Building

From: Herrington, Lucy R <lucy_herrington@ios.doi.gov>

Sent: Tuesday, March 4, 2025 5:46 PM

To: Radford, Lauren <Lauren.Radford1@mail.house.gov>

Cc: Wallace, Nikki <Nikki.Wallace@mail.house.gov>; Miller, Murray C <murray_miller@ios.doi.gov>; Nelson, James M <james_m_nelson@ios.doi.gov>

Subject: RE: [EXTERNAL] RE: Meeting with Congressman Simpson

Hi Lauren-

I hope your week is going well. My apologies but Secretary Burgum is needing to reschedule his meeting with Congressman Simpson. Next week the Secretary will be traveling, and I know the house is out of session the following week. Could we look to schedule this for **Wednesday, March 26th @ 3:00pm**? We are happy to host at interior. Please let me know!

Lucy Herrington
Scheduling and Advance
Office of the Secretary of Interior
WC: (202) 431-0623

From: Nelson, James M <james_m_nelson@ios.doi.gov>
Sent: Thursday, February 27, 2025 12:29 PM
To: Herrington, Lucy R <lucy_herrington@ios.doi.gov>
Subject: Fw: [EXTERNAL] RE: Meeting with Congressman Simpson

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From: Radford, Lauren <Lauren.Radford1@mail.house.gov>
Sent: Thursday, February 13, 2025 5:46 PM
To: Nelson, James M <james_m_nelson@ios.doi.gov>; nikki.wallace@mail.house.gov <nikki.wallace@mail.house.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>
Cc: Hamel, Lexi <Lexi.Hamel@mail.house.gov>; Clarkson, Kristin (Richmond) <Kristin.Clarkson@mail.house.gov>
Subject: Re: [EXTERNAL] RE: Meeting with Congressman Simpson

Great. Thank you!

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From: Nelson, James M <james_m_nelson@ios.doi.gov>
Sent: Thursday, February 13, 2025 5:45:27 PM
To: Radford, Lauren <Lauren.Radford1@mail.house.gov>; Wallace, Nikki <Nikki.Wallace@mail.house.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>
Cc: Hamel, Lexi <Lexi.Hamel@mail.house.gov>; Clarkson, Kristin (Richmond) <Kristin.Clarkson@mail.house.gov>
Subject: Re: [EXTERNAL] RE: Meeting with Congressman Simpson

2pm in the sec's office

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From: Radford, Lauren <Lauren.Radford1@mail.house.gov>
Sent: Thursday, February 13, 2025 4:28:41 PM
To: Nelson, James M <james_m_nelson@ios.doi.gov>; nikki.wallace@mail.house.gov <>; Repass, Kristin E <kristin_repass@ios.doi.gov>
Cc: Hamel, Lexi <Lexi.Hamel@mail.house.gov>; Clarkson, Kristin (Richmond) <Kristin.Clarkson@mail.house.gov>
Subject: Re: [EXTERNAL] RE: Meeting with Congressman Simpson

Great! What time are you thinking would work best?

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From: Nelson, James M <james_m_nelson@ios.doi.gov>
Sent: Thursday, February 13, 2025 4:27:15 PM
To: Radford, Lauren <Lauren.Radford1@mail.house.gov>; Wallace, Nikki <Nikki.Wallace@mail.house.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>
Cc: Hamel, Lexi <Lexi.Hamel@mail.house.gov>; Clarkson, Kristin (Richmond) <Kristin.Clarkson@mail.house.gov>
Subject: Re: [EXTERNAL] RE: Meeting with Congressman Simpson

Great we have it blocked.

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From: Radford, Lauren <Lauren.Radford1@mail.house.gov>
Sent: Thursday, February 13, 2025 4:24:03 PM
To: Nelson, James M <james_m_nelson@ios.doi.gov>; nikki.wallace@mail.house.gov <nikki.wallace@mail.house.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>
Cc: Hamel, Lexi <Lexi.Hamel@mail.house.gov>; Clarkson, Kristin (Richmond) <Kristin.Clarkson@mail.house.gov>
Subject: Re: [EXTERNAL] RE: Meeting with Congressman Simpson

Hi James,

Yes, the Chairman would be happy to go to Sec. Burgum's office!

Lauren Radford

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From: Nelson, James M <james_m_nelson@ios.doi.gov>
Sent: Thursday, February 13, 2025 4:19:48 PM
To: Radford, Lauren <Lauren.Radford1@mail.house.gov>; Wallace, Nikki <Nikki.Wallace@mail.house.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>
Cc: Hamel, Lexi <Lexi.Hamel@mail.house.gov>; Clarkson, Kristin (Richmond) <Kristin.Clarkson@mail.house.gov>
Subject: Re: [EXTERNAL] RE: Meeting with Congressman Simpson

Could the Congressman come to the secretary's office?

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From: Radford, Lauren <Lauren.Radford1@mail.house.gov>
Sent: Thursday, February 13, 2025 11:45:10 AM
To: Nelson, James M <james_m_nelson@ios.doi.gov>; nikki.wallace@mail.house.gov <nikki.wallace@mail.house.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>
Cc: Hamel, Lexi <Lexi.Hamel@mail.house.gov>; Clarkson, Kristin (Richmond) <Kristin.Clarkson@mail.house.gov>
Subject: RE: [EXTERNAL] RE: Meeting with Congressman Simpson

Thanks, James!

Lauren Radford
DC Scheduler
Congressman Mike Simpson (ID-02)
2084 Rayburn House Office Building

From: Nelson, James M <james_m_nelson@ios.doi.gov>
Sent: Thursday, February 13, 2025 11:43 AM
To: Radford, Lauren <Lauren.Radford1@mail.house.gov>; Wallace, Nikki <Nikki.Wallace@mail.house.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>
Cc: Hamel, Lexi <Lexi.Hamel@mail.house.gov>; Clarkson, Kristin (Richmond) <Kristin.Clarkson@mail.house.gov>
Subject: Re: [EXTERNAL] RE: Meeting with Congressman Simpson

I just asked our schedule team. I'm waiting for a response.

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From: Radford, Lauren <Lauren.Radford1@mail.house.gov>
Sent: Wednesday, February 12, 2025 4:00:45 PM
To: Nelson, James M <james_m_nelson@ios.doi.gov>; nikki.wallace@mail.house.gov <nikki.wallace@mail.house.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>
Cc: Hamel, Lexi <Lexi.Hamel@mail.house.gov>; Clarkson, Kristin (Richmond) <Kristin.Clarkson@mail.house.gov>
Subject: RE: [EXTERNAL] RE: Meeting with Congressman Simpson

Hi James,

Unfortunately, Chairman Simpson is in committee all day on the 25, 26th, and partially on the 27th. What does Thursday, March 6th look like for Sec. Burgum?

Lauren Radford

DC Scheduler
Congressman Mike Simpson (ID-02)
2084 Rayburn House Office Building

From: Nelson, James M <james_m_nelson@ios.doi.gov>
Sent: Wednesday, February 12, 2025 3:41 PM
To: Radford, Lauren <Lauren.Radford1@mail.house.gov>; Wallace, Nikki <Nikki.Wallace@mail.house.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>
Cc: Hamel, Lexi <Lexi.Hamel@mail.house.gov>; Clarkson, Kristin (Richmond) <Kristin.Clarkson@mail.house.gov>
Subject: Re: [EXTERNAL] RE: Meeting with Congressman Simpson

Can you guys do 2/25 late morning or early afternoon?

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From: Nelson, James M <james_m_nelson@ios.doi.gov>
Sent: Wednesday, February 12, 2025 2:01:59 PM
To: Radford, Lauren <Lauren.Radford1@mail.house.gov>; nikki.wallace@mail.house.gov <nikki.wallace@mail.house.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>
Cc: Hamel, Lexi <Lexi.Hamel@mail.house.gov>; Clarkson, Kristin (Richmond) <Kristin.Clarkson@mail.house.gov>
Subject: Re: [EXTERNAL] RE: Meeting with Congressman Simpson

Thank you! I will get back to you asap

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From: Radford, Lauren <Lauren.Radford1@mail.house.gov>
Sent: Wednesday, February 12, 2025 1:34:55 PM
To: nikki.wallace@mail.house.gov <nikki.wallace@mail.house.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>
Cc: Nelson, James M <james_m_nelson@ios.doi.gov>; Hamel, Lexi <Lexi.Hamel@mail.house.gov>; Clarkson, Kristin (Richmond) <Kristin.Clarkson@mail.house.gov>
Subject: [EXTERNAL] RE: Meeting with Congressman Simpson

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Hi James,

I've heard you've been in contact with both Nikki and Lexi regarding our offices' attempt to schedule a meeting with Sec. Burgum.

The US House will be in recess next week so the Chairman will be back in Idaho. Please send over some dates that Secretary Burgum would be available either at the end of February or at the beginning of March.

Your urgency is appreciated!

Lauren Radford

DC Scheduler

Congressman Mike Simpson (ID-02)

2084 Rayburn House Office Building

From: Wallace, Nikki <Nikki.Wallace@mail.house.gov>
Sent: Thursday, February 6, 2025 3:01 PM
To: kristin_repass@ios.doi.gov; Radford, Lauren <Lauren.Radford1@mail.house.gov>
Cc: james_m_nelson@ios.doi.gov
Subject: Meeting with Congressman Simpson

James –

It was great talking to you just now and Lexi told me to tell you hi!

Kristin-

Hi! I'm Congressman Simpson's COS and wanted to reach out to you. My boss would really like to meet Sec. Burgum in person, if that is possible. We understand coming to the Hill is difficult and if we can find a time next week that Chairman Simpson can come to meet we'd really appreciate it. We know Sec. Burgum is great friends with our Governor and Gov. Little speaks very highly of Sec Burgum and is anxious for the two to connect.

I've copied Lauren Radford on this email, she is Congressman Simpson's scheduler and can help you find a time if this is possible.

Again, thank you James for taking my call and I really look forward to working with you.

Take care,
Nikki

0000587

Nikki Wallace

Chief of Staff

Congressman Mike Simpson

208.863.0674

To receive weekly e-newsletters from Congressman Simpson click [here](#).



To: "John.Veale@mail.house.gov" <John.Veale@mail.house.gov>
Cc: "Miller, Murray C" <murray_miller@ios.doi.gov>, "Nelson, James M" <james_m_nelson@ios.doi.gov>

Subject: RE: [EXTERNAL] RE: Western Caucus and Secretary Burgum

Importance: Normal

Inline-Images: image001.png; image002.png; image003.png; image004.png; image005.png

Hi John,

I know the Secretary would be happy to be speak to the Western Caucus Members. I have attached our event request form, if you don't mind filling this out then I can get this processed.

Best,

Thank you,

Lucy Herrington

Scheduler

Office of the Secretary of Interior

WC: (202) 431-0623

E: lucy_herrington@ios.doi.gov

From: Nelson, James M <james_m_nelson@ios.doi.gov>
Sent: Wednesday, March 5, 2025 10:31 AM
To: Herrington, Lucy R <lucy_herrington@ios.doi.gov>
Subject: FW: [EXTERNAL] RE: Western Caucus and Secretary Burgum

FYA

From: Veale, John <John.Veale@mail.house.gov>
Sent: Tuesday, March 4, 2025 4:20 PM
To: Nelson, James M <james_m_nelson@ios.doi.gov>
Subject: RE: [EXTERNAL] RE: Western Caucus and Secretary Burgum

Yes, sir. (310) 892-3385

John Veale

Executive Director

Congressional Western Caucus

From: Nelson, James M <james_m_nelson@ios.doi.gov>
Sent: Tuesday, March 4, 2025 4:16 PM
To: Veale, John <John.Veale@mail.house.gov>
Subject: Re: [EXTERNAL] RE: Western Caucus and Secretary Burgum

Hey John -

Good to hear from you. Is the cell number on your email the best number to reach you at?

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From: Veale, John <John.Veale@mail.house.gov>
Sent: Tuesday, March 4, 2025 4:14:24 PM

To: Nelson, James M <james_m_nelson@ios.doi.gov>

Subject: [EXTERNAL] RE: Western Caucus and Secretary Burgum

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Hey James – bumping this request up if you have some time to chat this week. Just let me know what works for you.

Thanks!

John Veale

Executive Director

Congressional Western Caucus

From: Veale, John

Sent: Monday, February 24, 2025 1:56 PM

To: james_m_nelson@ios.doi.gov

Subject: Western Caucus and Secretary Burgum

Hey James,

Hope you're doing well. We briefly met at the Bicameral Breakfast a couple weeks ago.

If you have a few spare moments this week, I'd like to chat about how we can engage with Secretary Burgum in the short and medium term, such as getting him in front of our Caucus. There are a number of options I can give you for that.

Happy to make almost any time work this week – just let me know when you might be free. You can also call/text me at (310) 892-3385 any time!

Sincerely,



John Veale

Executive Director

Congressional Western Caucus

john.veale@mail.house.gov

Cell: (310) 892-3385

To: "Alyssa Jones" <alyssa@westerncaucusfoundation.org>, "Nelson, James M" <james_m_nelson@ios.doi.gov>, "Repass, Kristin E" <kristin_repass@ios.doi.gov>
Cc: "Darrell Henry" <dhenry@roqstrategies.com>, "scheduling_interior" <scheduling_interior@ios.doi.gov>

Subject: RE: [EXTERNAL] Re: Looping in Kristin Repass and Lucy Herrington

Date: Fri, 21 Feb 2025 20:09:51 -0000

Importance: Normal

Attachments: Office_of_the_Secretary_Event_Request_Form.docx

Hi Alyssa,
Thank you for sharing these events with our team. Can you please fill out the attached event document for lunch and the Whitefish MT trip?
Thank you,

Lucy Herrington
Scheduling and Advance
Office of the Secretary of Interior
WC: (202) 431-0623

From: Alyssa Jones <alyssa@westerncaucusfoundation.org>
Sent: Friday, February 21, 2025 3:06 PM
To: Nelson, James M <james_m_nelson@ios.doi.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>; Herrington, Lucy R <lucy_herrington@ios.doi.gov>
Cc: Darrell Henry <dhenry@roqstrategies.com>
Subject: [EXTERNAL] Re: Looping in Kristin Repass and Lucy Herrington

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Hi James,

Thank you for the introduction.
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 - This will be on Capitol Hill.
 - We can share future dates.
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- We, the Western Caucus Foundation, would like to host a reception with the Secretary (and other DOI appointees), both Senate and House Western Caucus members, and our top stakeholders so he can meet the whole Western Caucus Community.
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 - We would find a mutually convenient date.
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 - We would like to invite the Secretary to attend.
 - We will spend a day in Glacier National Park.

Further details can be discussed, but this list reflects what Darrell has outlined in discussions with the House and Senate Western Caucuses.

I appreciate the opportunity to collaborate and greatly look forward to further communication. In the meantime, I'm glad to add Kristin and Lucy to our email list.

best,

Alyssa Jones

Communications Manager

Western Caucus Foundation

alyssa@westerncaucusfoundation.org

Cell: 276-358-2510

[LinkedIn Profile](#)

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Hello Alyssa,

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Thanks

Event Information Request Form

To ensure that the appropriate individual within the Department of the Interior is participating at your event and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to confirm a speaker or as an attendee at an external event.

Please respond to the questions below and send your response to scheduling_interior@ios.doi.gov. Providing detailed responses and including all requested attachments in one single submission will assist with a timely turnaround.

If you have any questions, you may contact Lucy Herrington at (202) 431-0623

Event Date: Please note if the date is flexible		
Event Title: Please note if the event is weekly, monthly, annual, etc.		
Event Time:	Event Total Time: Exact Speaking Time: Speech/Remarks Length:	
Event Location:	Virtual Platform: Link: <i>OR</i> Venue: Address: City & State:	
Contact information: Identify if organizing and day of contact(s) is the same or different	<u>Organizing Contact(s):</u> Name: Email: Phone:	<u>Day of Contact(s):</u> Name: Email: Phone:
Brief event description and purpose:	Description (please identify whether the event is a fundraising event): Purpose:	
Identify the desired role of the Secretary.	Roles (select one): Keynote Panelist Brief Remarks (opening/closing) Attendee <i>Only</i> Other:	

If you are requesting remarks, are there any specific issues you would like the Secretary to highlight/address in his remarks?	
If the Secretary is not able to attend, is a surrogate desired? If yes, anyone specific?	
HOST AND SPONSOR	
Who are the <u>event host(s)</u>? Please identify and provide background on the event host(s) as well as any other organization involved in the Event.	Host(s): • • Background:
Is the <u>event host</u> a registered lobbyist or lobbying organization, registered under the Foreign Agents Registration Act, partisan political candidates; and/or a representative of a partisan political party or group? If yes, please identify.	
Is the event <u>host</u> seeking or does it currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? If yes, please describe.	
Who are the <u>sponsors</u> of the event? Please identify and provide background information on the individual and/or entity.	Sponsors(s): • • Background:
AUDIENCE	
Approximately how many people are expected to attend the event?	
Please describe the target audience of the event: elected officials, local community leaders, academics, industry representatives, public sector representatives, etc.	
Will the attendees at the event include persons with a diversity of views or interests, or representatives from throughout an industry or profession, or the range of persons interested in a matter?	

If yes, please describe.	
Other Invited/Confirmed Participants: 1. Please list and identify other VIPs or speakers <u>confirmed/invited</u> and in what role. *If Applicable: please list and identify other Department personnel that have been <u>invited/confirmed</u> and in what role.	<u>Confirmed:</u> • [First, Last], [Title], [Event Role] • [First, Last], [Title], [Event Role] <u>Invited:</u> • [First, Last], [Title], [Desired Event Role] • [First, Last], [Title], [Desired Event Role]
Is the event open to the public? If not, please describe who is invited.	
REMARKS	
What is the set-up for the remarks and/or discussion? Will he be sharing the stage, moderated discussion, Q&A session, etc. *PLEASE ATTACH the event schedule outlining any speaking order and remark timetables. A draft version works well.	
What is the public registration/ticket fee to attend/participate in the event?	
COMMUNICATIONS	
Is the event open or closed to press?	
If open, are you expecting local, trade, state, or national news coverage?	
If this is an annual event, which news outlets typically cover the event?	
Will you be advertising or live streaming the event on any social media outlets? If yes, please explain.	
LOGISTICS/OTHER*	
Please supply any other pertinent background information for the event, including <i>draft agendas</i> , event website, promotional/ advertising materials, outreach plan, history of the event, prior attendance by DOI officials, etc.	

What does the invitation include: registration/conference event fee; meals or refreshments; receptions or other entertainment; informational materials; award; memento or token of appreciation; and/or travel (ground or air transportation, hotel, etc.).	
Does all or part of the invitation to the Secretary extend to other Department staff such as security, advance, and/or those staff essential to the Secretary's participation in the event? If yes, please identify.	
Does the invitation include a plus one? If yes, will others in attendance generally be accompanied by a spouse or other guest?	
What is the monetary value of the invitation offered to the Secretary (and his plus one and/or essential staff as appropriate)? Please identify how the monetary value was determined, including any travel costs, registration/ticket fee to attend/participate in the event, entertainment, meal costs, etc. (Please attach separate sheet if necessary.)	
Any additional notes or information?	

***IMPORTANT NOTE: The purpose of these questions is to elicit information relevant to the ethics analysis and is not a solicitation or request for anything of value by the Department or any of its employees.**

From: "Repass, Kristin E" <kristin_repass@ios.doi.gov>

To: "James.Schindler@shell.com" <James.Schindler@shell.com>

Cc: "Alana.Wilson@shell.com" <Alana.Wilson@shell.com>, "sfkoopman@acornwdc.com" <sfkoopman@acornwdc.com>

Subject: RE: [EXTERNAL] Meeting Request for Sec. Burgum and Shell CEO Sawan

Date: Mon, 17 Feb 2025 01:57:30 -0000

Importance: Normal

Attachments: Office_of_the_Secretary_-
Meeting_Information_Request_Form_(For_Discussion_01.27.25)_(002).docx

Hi James, apologies for the delay! Afternoon of the 20th and mid-morning of the 21st could work for us. Please let me know what time frames are good. Also, could you fill out this attached meeting request form for our ethics team to review?

Thank you so much!
Kristin

From: James.Schindler@shell.com <James.Schindler@shell.com>

Sent: Wednesday, February 12, 2025 1:43 PM

To: Repass, Kristin E <kristin_repass@ios.doi.gov>; Interior, Haaland_Scheduling <Haaland_Scheduling_Interior@ios.doi.gov>

Cc: Alana.Wilson@shell.com; sfkoopman@acornwdc.com

Subject: RE: [EXTERNAL] Meeting Request for Sec. Burgum and Shell CEO Sawan

Thank you so much for getting back to me Kristin. One thing to add is Mr. Sawan is available both in the afternoon or the evening of 2/19, if that is a helpful option, and of course during the day of the 20th or 21st. Thank you again, and please let me know if you have any questions or if I can be further helpful. (b)(6) is my cell.

James

From: Repass, Kristin E <kristin_repass@ios.doi.gov>

Sent: Thursday, February 6, 2025 5:12 PM

To: Schindler, James R SHLUSA-CRA/ <James.Schindler@shell.com>; Interior, Haaland_Scheduling <Haaland_Scheduling_Interior@ios.doi.gov>

Cc: Wilson, Alana P SHLUSA-CRA/U <Alana.Wilson@shell.com>; sfkoopman@acornwdc.com

Subject: RE: [EXTERNAL] Meeting Request for Sec. Burgum and Shell CEO Sawan

Think Secure. This email is from an external source.

Good afternoon, James,

Thank you for your meeting request. I am working on a process to get meetings scheduled and I will follow up with as soon as possible. Thank you for your patience.

Warm regards,
Kristin Repass

Kristin Repass
Director of Scheduling & Advance

Office of the Secretary | U.S. Department of the Interior
Cell: (b)(6)

From: James.Schindler@shell.com <James.Schindler@shell.com>
Sent: Tuesday, February 4, 2025 10:50 AM
To: Interior, Scheduling <Scheduling_Interior@ios.doi.gov>
Cc: Alana.Wilson@shell.com; sfkoopman@acornwdc.com
Subject: [EXTERNAL] Meeting Request for Sec. Burgum and Shell CEO Sawan

This email has been received from outside of DOI - Use caution before clicking on links, opening attachments, or responding.

DOI Scheduling –

I hope this finds you all well. I'm reaching out with the hope of finding some time on Secretary Burgum schedule to meet with Wael Sawan, CEO of Shell. Mr. Sawan's biography can be found [here](#).

Mr. Sawan will be in DC and available for a meeting February 19 – 21.

Shell is the largest producer of oil and gas in the Federal offshore (Gulf of America) and the largest payor of Federal royalties. The United States is the largest investment within the Shell global enterprise. With this, Mr. Sawan would appreciate the opportunity to talk about policy items relevant to the US (e.g., lease availability, vessel restrictions, bonding and financial assurance policy) and any other global energy matters of interest to the Secretary.

Thank you in advance for your consideration!

James Schindler
Corporate Relations Advisor
Shell

Meeting Information Request Form

To ensure that the appropriate individual within the Department of the Interior is meeting with you on a given matter and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to schedule a meeting.

Please respond to the questions below and send your response to

scheduling_interior@ios.doi.gov Providing detailed responses and including any written materials you would like shared in advance of the meeting in a single submission will assist with a timely response.

If you have any questions you may contact Kristin Repass at (b)(6)

Requesting individual/organization: Please identify the person(s) name and affiliation) requesting the meeting, including any background information on the affiliated organization(s).		
Contact information (Name, Email, Phone): Identify if organizing and day of contact(s) is the same or different	Organizing Contact(s): Name: Email: Phone:	Day of Contact(s): Name: Email: Phone:
Proposed meeting date (if date is flexible please indicate a proposed date range): Please identify any time sensitivity that impacts the date of the meeting, such as court-ordered or statutory deadline:		
PARTICIPANTS		
Expected meeting participants (name, title, and organizational affiliation):		
Are any expected meeting participants registered lobbyists or lobbying organizations, and/or registered under the Foreign Agents Registration Act? (If yes, please identify.)		
Are any expected meeting participants a partisan political candidate, a		

representative of a political party or a registered political action committee (PAC)? (If yes, please identify.)	
MEETING TOPIC(S)	
Describe the proposed meeting topic/agenda, provide available briefing materials, and identify desired outcome(s):	
Please describe the action sought from the Office of the Secretary:	
Will the meeting involve legislation, broad policy options, or other general matters that involve a large and diverse range of persons and interests? (If yes, please describe.)	
Will the meeting involve regulations, rules, or other matters that impact a specific industry, sector of the economy, or group of persons? (If yes, please describe.)	
Will the meeting involve a litigation matter, a permit, a grant, a contract, or any other matter that involves specific parties? (If yes, please identify the matter and list the specific parties.)	
With which Bureau(s) or Office(s) does the proposed meeting agenda most align? (Please list all, if more than one.)	
LOGISTICS/OTHER*	
Please supply any other pertinent background information for the meeting. Draft agenda, organization website, prior engagement with DOI officials, etc.	
If the Secretary is unable to meet, is a surrogate desired? If yes, anyone specific?	
Any additional notes or information?	

To: "Mark.Spannagel@Mail.House.Gov" <Mark.Spannagel@Mail.House.Gov>

Subject: Re rdf straight444443

Date: Tue, 11 Feb 2025 20:13:47 -0000

Importance: Normal

Thanks,

Scott

Scott J. Cameron

Senior Advisor to the Secretary of the Interior

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From: "Herrington, Lucy R" <lucy_herrington@ios.doi.gov>

To: "Henry, Darrell" <dhenry@roqstrategies.com>, "Alyssa Jones"

<alyssa@westerncaucusfoundation.org>, "Nelson, James M"

<james_m_nelson@ios.doi.gov>, "Repass, Kristin E" <kristin_repass@ios.doi.gov>

Subject: RE: [EXTERNAL] Re: Looping in Kristin Repass and Lucy Herrington

Date: Fri, 21 Feb 2025 21:37:19 -0000

Importance: Normal

Inline-Images: image001.jpg

Thak you all!

Lucy Herrington

Scheduling and Advance

Office of the Secretary of Interior

WC: (202) 431-0623

From: Henry, Darrell <dhenry@roqstrategies.com>

Sent: Friday, February 21, 2025 4:36 PM

To: Herrington, Lucy R <lucy_herrington@ios.doi.gov>; Alyssa Jones <alyssa@westerncaucusfoundation.org>; Nelson, James M <james_m_nelson@ios.doi.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>

Cc: scheduling_interior <scheduling_interior@ios.doi.gov>

Subject: RE: [EXTERNAL] Re: Looping in Kristin Repass and Lucy Herrington

Hi Lucy, thanks, we'll get this turned around to you.

Happy Weekend,

Darrell Henry | Executive Director

Western Caucus Foundation | www.westerncaucusfoundation.org

410 First St. SE | #200 | Washington, DC 20003

Cell: 202.487.8727 | Email: dhenry@roqstrategies.com

Like us on FB: www.facebook.com/westerncaucusfoundation

Follow us on Twitter/X & Insta: @WestCaucusFound

From: Herrington, Lucy R <lucy_herrington@ios.doi.gov>

Sent: Friday, February 21, 2025 3:10 PM

To: Alyssa Jones <alyssa@westerncaucusfoundation.org>; Nelson, James M <james_m_nelson@ios.doi.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>

Cc: Henry, Darrell <dhenry@roqstrategies.com>; scheduling_interior <scheduling_interior@ios.doi.gov>

Subject: RE: [EXTERNAL] Re: Looping in Kristin Repass and Lucy Herrington

Hi Alyssa,

Thank you for sharing these events with our team. Can you please fill out the attached event document for lunch and the Whitefish MT trip?

Thank you,

Lucy Herrington
Scheduling and Advance
Office of the Secretary of Interior
WC: (202) 431-0623

From: Alyssa Jones <alyssa@westerncaucusfoundation.org>
Sent: Friday, February 21, 2025 3:06 PM
To: Nelson, James M <james_m_nelson@ios.doi.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>; Herrington, Lucy R <lucy_herrington@ios.doi.gov>
Cc: Darrell Henry <dhenry@rogstrategies.com>
Subject: [EXTERNAL] Re: Looping in Kristin Repass and Lucy Herrington

This email has been received from outside of DOI - Use caution before clicking on links, opening attachments, or responding.

Hi James,

Thank you for the introduction.
Kristin and Lucy, it's a pleasure to connect with you.

I would be delighted to assist in coordinating a phone call between the two leaders and work with you to explore opportunities for the Secretary to attend a Foundation event.

WCF Executive Director Darrell Henry (cc'd) has shared that we would like to work with the Secretary on the following:

- **House Western Caucus Member Lunch** - The next one is March 25th
 - This will be on Capitol Hill.
 - We can share future dates.
- **WCF Reception with the Secretary**
 - We, the Western Caucus Foundation, would like to host a reception with the Secretary (and other DOI appointees), both Senate and House Western Caucus members, and our top stakeholders so he can meet the whole Western Caucus Community.
 - This would be somewhere around Capitol Hill.
 - We would find a mutually convenient date.
- **Summer Meeting in Whitefish, MT** - August 18th-20th.
 - We would like to invite the Secretary to attend.
 - We will spend a day in Glacier National Park.

Further details can be discussed, but this list reflects what Darrell has outlined in discussions with the House and Senate Western Caucuses.

I appreciate the opportunity to collaborate and greatly look forward to further communication. In the meantime, I'm glad to add Kristin and Lucy to our email list.

best,
Alyssa Jones
Communications Manager
Western Caucus Foundation
alyssa@westerncaucusfoundation.org
Cell: 276-358-2510
[LinkedIn Profile](#)

Follow WCF on Social Media:



On Fri, Feb 21, 2025 at 1:53 PM Nelson, James M <james_m_nelson@ios.doi.gov> wrote:

Hello Alyssa,

I wanted to connect you with Kristin Repass and Lucy Herrington. They are both on the scheduling and events team and they wanted to be updated on upcoming WCF events. We would love to connect the Chairman and the Secretary on a phone call at some point and potentially bring the Secretary to a future event. Could you add them to your contact list and keep them updated on upcoming events?

Thanks

From: Alyssa Jones <alyssa@westerncaucusfoundation.org>

To: "Herrington, Lucy R" <lucy_herrington@ios.doi.gov>

Subject: Re: [EXTERNAL] Re: Looping in Kristin Repass and Lucy Herrington

Date: Fri, 21 Feb 2025 15:31:12 -0500

Importance: Normal

Hi Lucy,

Darrell said he will fill these out over the weekend. Please let me know if there's anything else you need from me!

best,

Alyssa Jones

Communications Manager

Western Caucus Foundation

alyssa@westerncaucusfoundation.org

Cell: 276-358-2510

[LinkedIn Profile](#)

Follow WCF on Social Media:

 <https://www.instagram.com/westerncaucusfound>

 <https://www.linkedin.com/company/westerncaucusfoundation/>  <https://x.com/WestCaucusFound>

 <https://www.facebook.com/westerncaucusfoundation/>

 <https://www.youtube.com/@westerncaucusfoundation>

On Fri, Feb 21, 2025 at 3:10 PM Herrington, Lucy R <lucy_herrington@ios.doi.gov> wrote:

Hi Alyssa,

Thank you for sharing these events with our team. Can you please fill out the attached event document for lunch and the Whitefish MT trip?

Thank you,

Lucy Herrington

Scheduling and Advance

Office of the Secretary of Interior

WC: (202) 431-0623

From: Alyssa Jones <alyssa@westerncaucusfoundation.org>

Sent: Friday, February 21, 2025 3:06 PM

To: Nelson, James M <james_m_nelson@ios.doi.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>; Herrington, Lucy

R <lucy_herrington@ios.doi.gov>

Cc: Darrell Henry <dhenry@rogstrategies.com>

Subject: [EXTERNAL] Re: Looping in Kristin Repass and Lucy Herrington

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 - We would find a mutually convenient date.

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 - We would like to invite the Secretary to attend.
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Western Caucus Foundation

alyssa@westerncaucusfoundation.org

Cell: 276-358-2510

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Thanks

From: "Herrington, Lucy R" <lucy_herrington@ios.doi.gov>

To: "Alyssa Jones" <alyssa@westerncaucusfoundation.org>, "Nelson, James M" <james_m_nelson@ios.doi.gov>, "Repass, Kristin E" <kristin_repass@ios.doi.gov>

Cc: "Darrell Henry" <dhenry@roqstrategies.com>, "scheduling_interior" <scheduling_interior@ios.doi.gov>

Subject: RE: [EXTERNAL] Re: Looping in Kristin Repass and Lucy Herrington

Date: Fri, 21 Feb 2025 20:10:08 -0000

Importance: Normal

Attachments: Office_of_the_Secretary_Event_Request_Form.docx

Hi Alyssa,

Thank you for sharing these events with our team. Can you please fill out the attached event document for lunch and the Whitefish MT trip?

Thank you,

Lucy Herrington

Scheduling and Advance

Office of the Secretary of Interior

WC: (202) 431-0623

From: Alyssa Jones <alyssa@westerncaucusfoundation.org>

Sent: Friday, February 21, 2025 3:06 PM

To: Nelson, James M <james_m_nelson@ios.doi.gov>; Repass, Kristin E <kristin_repass@ios.doi.gov>; Herrington, Lucy R <lucy_herrington@ios.doi.gov>

Cc: Darrell Henry <dhenry@roqstrategies.com>

Subject: [EXTERNAL] Re: Looping in Kristin Repass and Lucy Herrington

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Alyssa Jones

Communications Manager

Western Caucus Foundation

alyssa@westerncaucusfoundation.org

Cell: 276-358-2510

[LinkedIn Profile](#)

Follow WCF on Social Media:



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Thanks

Event Information Request Form

To ensure that the appropriate individual within the Department of the Interior is participating at your event and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to confirm a speaker or as an attendee at an external event.

Please respond to the questions below and send your response to scheduling_interior@ios.doi.gov. Providing detailed responses and including all requested attachments in one single submission will assist with a timely turnaround.

If you have any questions, you may contact Lucy Herrington at (202) 431-0623

Event Date: Please note if the date is flexible		
Event Title: Please note if the event is weekly, monthly, annual, etc.		
Event Time:	Event Total Time: Exact Speaking Time: Speech/Remarks Length:	
Event Location:	Virtual Platform: Link: <i>OR</i> Venue: Address: City & State:	
Contact information: Identify if organizing and day of contact(s) is the same or different	<u>Organizing Contact(s):</u> Name: Email: Phone:	<u>Day of Contact(s):</u> Name: Email: Phone:
Brief event description and purpose:	Description (please identify whether the event is a fundraising event): Purpose:	
Identify the desired role of the Secretary.	Roles (select one): Keynote Panelist Brief Remarks (opening/closing) Attendee <i>Only</i> Other:	

If you are requesting remarks, are there any specific issues you would like the Secretary to highlight/address in his remarks?	
If the Secretary is not able to attend, is a surrogate desired? If yes, anyone specific?	
HOST AND SPONSOR	
Who are the <u>event host(s)</u>? Please identify and provide background on the event host(s) as well as any other organization involved in the Event.	Host(s): • • Background:
Is the <u>event host</u> a registered lobbyist or lobbying organization, registered under the Foreign Agents Registration Act, partisan political candidates; and/or a representative of a partisan political party or group? If yes, please identify.	
Is the event <u>host</u> seeking or does it currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? If yes, please describe.	
Who are the <u>sponsors</u> of the event? Please identify and provide background information on the individual and/or entity.	Sponsors(s): • • Background:
AUDIENCE	
Approximately how many people are expected to attend the event?	
Please describe the target audience of the event: elected officials, local community leaders, academics, industry representatives, public sector representatives, etc.	
Will the attendees at the event include persons with a diversity of views or interests, or representatives from throughout an industry or profession, or the range of persons interested in a matter?	

If yes, please describe.	
Other Invited/Confirmed Participants: 1. Please list and identify other VIPs or speakers <u>confirmed/invited</u> and in what role. *If Applicable: please list and identify other Department personnel that have been <u>invited/confirmed</u> and in what role.	<u>Confirmed:</u> • [First, Last], [Title], [Event Role] • [First, Last], [Title], [Event Role] <u>Invited:</u> • [First, Last], [Title], [Desired Event Role] • [First, Last], [Title], [Desired Event Role]
Is the event open to the public? If not, please describe who is invited.	
REMARKS	
What is the set-up for the remarks and/or discussion? Will he be sharing the stage, moderated discussion, Q&A session, etc. *PLEASE ATTACH the event schedule outlining any speaking order and remark timetables. A draft version works well.	
What is the public registration/ticket fee to attend/participate in the event?	
COMMUNICATIONS	
Is the event open or closed to press?	
If open, are you expecting local, trade, state, or national news coverage?	
If this is an annual event, which news outlets typically cover the event?	
Will you be advertising or live streaming the event on any social media outlets? If yes, please explain.	
LOGISTICS/OTHER*	
Please supply any other pertinent background information for the event, including <i>draft agendas</i> , event website, promotional/ advertising materials, outreach plan, history of the event, prior attendance by DOI officials, etc.	

What does the invitation include: registration/conference event fee; meals or refreshments; receptions or other entertainment; informational materials; award; memento or token of appreciation; and/or travel (ground or air transportation, hotel, etc.).	
Does all or part of the invitation to the Secretary extend to other Department staff such as security, advance, and/or those staff essential to the Secretary's participation in the event? If yes, please identify.	
Does the invitation include a plus one? If yes, will others in attendance generally be accompanied by a spouse or other guest?	
What is the monetary value of the invitation offered to the Secretary (and his plus one and/or essential staff as appropriate)? Please identify how the monetary value was determined, including any travel costs, registration/ticket fee to attend/participate in the event, entertainment, meal costs, etc. (Please attach separate sheet if necessary.)	
Any additional notes or information?	

***IMPORTANT NOTE: The purpose of these questions is to elicit information relevant to the ethics analysis and is not a solicitation or request for anything of value by the Department or any of its employees.**

To: "John.Veale@mail.house.gov" <John.Veale@mail.house.gov>

Cc: "Miller, Murray C" <murray_miller@ios.doi.gov>, "Nelson, James M" <james_m_nelson@ios.doi.gov>

Subject: RE: [EXTERNAL] RE: Western Caucus and Secretary Burgum

Date: Wed, 05 Mar 2025 15:45:40 -0000

Importance: Normal

Inline-Images: image001.png; image002.png; image003.png; image004.png; image005.png

Hi John,

I know the Secretary would be happy to be speak to the Western Caucus Members. I have attached our event request form, if you don't mind filling this out then I can get this processed.

Best,

Thank you,

Lucy Herrington

Scheduler

Office of the Secretary of Interior

WC: (202) 431-0623

E: lucy_herrington@ios.doi.gov

From: Nelson, James M <james_m_nelson@ios.doi.gov>

Sent: Wednesday, March 5, 2025 10:31 AM

To: Herrington, Lucy R <lucy_herrington@ios.doi.gov>

Subject: FW: [EXTERNAL] RE: Western Caucus and Secretary Burgum

FYA

From: Veale, John <John.Veale@mail.house.gov>

Sent: Tuesday, March 4, 2025 4:20 PM

To: Nelson, James M <james_m_nelson@ios.doi.gov>

Subject: RE: [EXTERNAL] RE: Western Caucus and Secretary Burgum

Yes, sir. (310) 892-3385

John Veale

Executive Director

Congressional Western Caucus

From: Nelson, James M <james_m_nelson@ios.doi.gov>

Sent: Tuesday, March 4, 2025 4:16 PM

To: Veale, John <John.Veale@mail.house.gov>

Subject: Re: [EXTERNAL] RE: Western Caucus and Secretary Burgum

Hey John -

Good to hear from you. Is the cell number on your email the best number to reach you at?

Get [Outlook for iOS](#)

From: Veale, John <John.Veale@mail.house.gov>
Sent: Tuesday, March 4, 2025 4:14:24 PM
To: Nelson, James M <james_m_nelson@ios.doi.gov>
Subject: [EXTERNAL] RE: Western Caucus and Secretary Burgum

This email has been received from outside of DOI - Use caution before clicking on links, opening attachments, or responding.

Hey James – bumping this request up if you have some time to chat this week. Just let me know what works for you.

Thanks!

John Veale
Executive Director
Congressional Western Caucus

From: Veale, John
Sent: Monday, February 24, 2025 1:56 PM
To: james_m_nelson@ios.doi.gov
Subject: Western Caucus and Secretary Burgum

Hey James,

Hope you're doing well. We briefly met at the Bicameral Breakfast a couple weeks ago.

If you have a few spare moments this week, I'd like to chat about how we can engage with Secretary Burgum in the short and medium term, such as getting him in front of our Caucus. There are a number of options I can give you for that.

Happy to make almost any time work this week – just let me know when you might be free. You can also call/text me at (310) 892-3385 any time!

Sincerely,



John Veale
Executive Director
Congressional Western Caucus
john.veale@mail.house.gov
Cell: (310) 892-3385