

To: **Ex. 6 - Personal Privacy**  
From: Hupp, Millan  
Sent: Tue 10/10/2017 11:04:20 PM  
Subject: FW: Spouses Ethics and Protocol Briefing 10/20

For the ethics briefing.

Millan Hupp  
Director of Scheduling and Advance  
Office of the Administrator  
Cell: 202.380.7561 Email: hupp.millan@epa.gov

-----Original Message-----

From: Ford, Hayley  
Sent: Tuesday, October 10, 2017 3:31 PM  
To: Hupp, Millan <hupp.millan@epa.gov>  
Subject: FW: Spouses Ethics and Protocol Briefing 10/20

FYI to share with Mrs. Pruitt. I will complete the registration link for her. Thanks!

Hayley Ford  
Deputy White House Liaison  
Office of the Administrator  
Environmental Protection Agency  
Room: 3309C William Jefferson Clinton North ford.hayley@epa.gov  
Phone: 202-564-2022  
Cell: 202-306-1296

-----Original Message-----

From: McBride, Emily J. EOP/WHO **EOP/Ex. 6**  
Sent: Tuesday, October 10, 2017 12:12 PM  
To: Gunn, Ashley L. EOP/WHO **EOP/Ex. 6**  
Cc: Murphy, Christine M. EOP/WHO **EOP/Ex. 6**; Uli, Gabriella M. EOP/WHO  
**EOP/Ex. 6**  
Subject: Spouses Ethics and Protocol Briefing 10/20

Hello everyone,

Thanks so much to all who have submitted their RSVPs for next Friday's ethics and protocol briefing for the Cabinet spouses. As discussed, the event will be from 10:00 a.m. - noon in the Secretary of War Suite here in EEOB. Some of you have already sent over your attendee's vitals as well, but for those of you who have not, please use the link below to submit them ASAP. Additionally, if you have not already let me know one way or the other whether your principal's spouse will be able to attend, please shoot me an email to confirm either way.

<https://events.whitehouse.gov/form?rid=DQM7PY9K4Q>

Finally, if it would be helpful for me to send over the Outlook calendar invite for any of you, I am happy to do so - just let me know.

Emily J. McBride  
Associate Director  
Office of Cabinet Affairs  
The White House

**EOP/Ex. 6**

## EOP/Ex. 6

-----Original Message-----

From: McBride, Emily J. EOP/WHO <[REDACTED] EOP/Ex. 6>  
Sent: Tuesday, October 3, 2017 3:36 PM  
To: Gunn, Ashley L. EOP/WHO <[REDACTED] EOP/Ex. 6>  
Cc: Murphy, Christine M. EOP/WHO <[REDACTED] EOP/Ex. 6>; Uli, Gabriella M. EOP/WHO  
Subject: RE: Spouses Ethics Briefing 10/20

Good afternoon everyone,

I wanted to circle back on this invitation for October 20. I have received responses from many of you, and I appreciate it. I realize that I did not have the appropriate contact for a few spouses, so hopefully that has been corrected - let me know if I still don't have the right person.

Please take a moment to let me know whether your Cabinet member's spouse will be able to attend this event. If you have already responded, your RSVP has been noted. Don't hesitate to reach out to me with any questions.

Thanks!

Emily J. McBride  
Associate Director  
Office of Cabinet Affairs  
The White House

## EOP/Ex. 6

-----Original Message-----

From: McBride, Emily J. EOP/WHO  
Sent: Friday, September 15, 2017 3:03 PM  
To: Gunn, Ashley L. EOP/WHO <[REDACTED] EOP/Ex. 6>  
Cc: Murphy, Christine M. EOP/WHO <[REDACTED] EOP/Ex. 6>; Uli, Gabriella M. EOP/WHO <[REDACTED] EOP/Ex. 6>; McGinley, William J. EOP/WHO <[REDACTED] EOP/Ex. 6>  
Subject: Spouses Ethics Briefing 10/20

Good afternoon,

Cabinet Affairs will host an important ethics briefing for all Cabinet spouses and significant others on Friday, October 20 from 10:00 a.m. - 12:00 p.m. in the Secretary of War Suite (EEOB 230A). Stefan Passantino with White House Counsel will conduct the briefing and be available for questions.

Following the ethics briefing, we will have a protocol expert give a presentation specifically tailored for Cabinet spouses. Topics will include frequently asked questions, including titles and forms of address, precedence, gifts, seating, official entertaining, and cross-cultural literacy.

Please let me know if your Cabinet member's spouse or significant other will be available to attend.

Thanks,

Emily J. McBride

Associate Director  
Office of Cabinet Affairs  
The White House

**EOP/Ex. 6**