

Please note that the U.S. Embassy in Canberra needs this information in order to confirm vehicle bookings so we need to send this to them in final form as soon as possible.

Many thanks, as always, for your help in finalizing the fund cite and please let me know if you have questions.

Best,
Anna

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**Anna Phillips**

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From: Phillips, Anna
Sent: Friday, August 4, 2017 12:28 PM
To: Kasman, Mark; Shea, James J; Hupp, Millan; Doroski, Brenda; Buckley, Katherine; Thomas, Paula; Ellison, Mardiko; Jackson, Jennifer L.; Caldwell, James
Cc: Aquilla, Andrea L (Sydney); Woonacott, Michele D (Melbourne); Messick, Scott M; Berlowitz, Jamie A
Subject: Re: EPA ADMIN AUSTRALIA 2017: ACTION - Updated Fund Cite Estimates (as of August 4, 2017) -- Revised Fund Cite

All -- Attached is a revised draft of the EPA fund cite cable which includes the costs estimates provided by Embassy Canberra this morning that have

been allocated between OECA and AO. Note that a \$2,000 "miscellaneous" line item also has been added to cover contingencies such as the mobile phone and other unanticipated needs.

Paula and Mardiko -- Please provide fiscal data for your respective offices at your earliest convenience. If possible, it would be very helpful if you could copy each other on your responses so that both sets of fiscal data can be added to the same revised document.

Also as noted below, the OECA vehicle costs may increase depending on the decision for the principal limo/vehicle but the core fiscal data shouldn't change. James, please advise when you expect to know more about that so that we can ensure the final version of the EPA fund cite accurately captures all expenses. As soon as we have all of the necessary data, I will send a copy of the final fund cite to everyone via e-mail while it goes forward for official front-channel transmittal.

Many thanks...

Anna

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