

~~1. 6-6-59~~
~~2. 7-1-59~~
~~3. 8-1-59~~

Monsanto Chemical Company
Texas City, Texas

PLAINTIFF'S EXHIBIT

MON-1108

MINUTES OF THE PLANT MANAGER'S SAFETY BOARD MEETING

AUGUST 10, 1959

Those present were:

R. L. Browning
S. L. Hunter
W. R. Nisbet
Glenn Rucker
R. W. Rotzler
A. E. Withrow
J. G. McQuarrie

E. H. Jones
H. M. Keating
J. S. Putnam
W. H. Slager
G. T. Ryan
N. F. Wood



Mr. R. L. Browning has been assigned those duties in Engineering formally performed by Mr. C. A. Burton and with this assignment he becomes a member of this Board.

OLD BUSINESS

1. Hourly Safety Committee Recommendations

A. The parking lot at polyethylene has been provided.

This item is, therefore, closed.

B. Company truck bed repairs involving the use of checker-plates are underway.

C. Scaffold boards having been painted with grit are causing some problems in handling. Aluminum scaffold boards, in limited quantity, are now available in the plant, but can only be used on Safeway scaffolds. Messrs. Wood and Gilmore will investigate this problem further.

D. Tire inspection program has been setup on monthly basis and several tires on heavy equipment have already been replaced.

2. Potable Water System

Messrs. Gilmore and Debro discussed the status of this job

prior to the meeting and the following report was made:

This project should be completed by January 1, 1960.
PAFE's are circulating for approval for Department 17
and Dock No. 1. Work is in progress in the south storage
area, Dock No. 2 and 3, and the Styrene Rack.

3. Critical Shower and Eye Bath Alarms

Engineering is working on a request for alarms in VCM.
PAFE has been prepared for department 24 and is out for
approval. The order is being prepared for department 31.
The status of an order for the HCl rack is unknown.

4. Local Eye Bath Standard

The eye bath standard for this installation was approved by
the Board, and the drawing will be prepared for distribution
by Messrs. Gilmore and Browning.

5. Pipe Rack Signs

Mr. Wood made the following report:

Signs Completed:

Department 6 & 16	Three
Department 5 & 7	One
Department 4 & 8	One
Shops & Stores	One

Signs on Order:

Power No. 2	One
Power No. 3	Five
Department 20	Two

MRO's To Be Processed:

SC 16762

Power No. 1	One
Department 22	One
Department 2	One
Department 1 & 11	Six
Department 31	Two
Department 18	Three
Department 10	Two

There were no other requests for signs.

6. Coast Guard Security Passes

The Board was informed that a photographer will be available on August 13 for taking pictures of those individuals who need Port Security Passes here at the plant. The actual issuing of passes will be done in September unless difficulties are experienced in obtaining proof of citizenship by various individuals.

7. Nitrogen System

The drawing on the nitrogen system has been completed and is being circulated for comments and approval.

NEW BUSINESS

1. Housekeeping Plaques Presentation

Messrs. Rotzler and Wood reported that they intend to present the housekeeping plaques to their personnel in meetings.

2. Investigation Reports

Five spills occurred in July of which all had been reported but copies had not been sent to Mr. Gilmore. His name should be added to the distribution list of the Plant Manager's Safety Board.

3. Hourly Safety Committee Recommendations

The Hourly Safety Committee recommended that the tool situation in our plant be studied for correction. This matter was referred to Mr. Wood. However, as a result of this meeting, a procedure for answering the Hourly Safety Committee was developed.

The Hourly Committee meets on the first Tuesday of the month, and recommendations will be carried, in letter form, to the Board. In the Board meeting, assignment of the problem will be made by the Plant Manager to a superintendent. This superintendent will prepare his answer and review it with Mr. Gilmore. When the answer is ready for presentation to the Board, the superintendent will prepare a written letter to the Board, with seven copies to the Hourly Safety Committee. Mr. Gilmore will take these copies to the next Hourly Safety Committee meeting and submit this letter as the recommendation being made to the Plant Manager's Safety Board. In almost all cases, this will be the Board's answer to the Committee.

4. Manual of Safe Practices

Preliminary drafts of the new Manual of Safe Practices were distributed to the members. Their comments are solicited, and a meeting will be held on August 24 for the discussion of this Manual.

5. Accident Statistics

Handwritten: 1-11-59, 1-11-59, THIS
Mr. Gilmore presented a copy of Mr. Buttery's report of statistical analysis on minor injuries to each of the members. The general contents of the report were discussed. The Board gave general approval to the work being done.

6. Supervisor's Safety Meeting

The Safety Meeting Committee requested, and received preliminary approval of their proposed October Program. This program will include a movie on the Signal Hill (California) fire, and will be presented to all employees if such schedule can be arranged without the use of overtime.

7. Put's Comments

Mr. Putnam commended Departments 19-20 and 25 on their improved housekeeping and stated that a letter had been sent to the unit.

Handwritten: Any suggestions?
The superintendents were asked to consider the idea of sending some of their people to outside safety meetings and conferences, such as, National Safety Congress, Texas Safety Association Conference, etc.

The Meeting Adjourned at 3:00 P.M.

C. L. Gilmore
Secretary

CLG:lt

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