

Monsanto

FROM (NAME & LOCATION)

Carol Holmes - MISD Texas City (0A-15) X2265

PLAINTIFF'S EXHIBIT

MON-3070

April 14, 1982

SUBJECT SHAC Minutes from Meeting of
April 7, 1982

REFERENCE

TO :

D. D. Kos, Chairman (0-11) - 2294
R. T. Hammann (0-22) - 2866
C. M. Hancock (0-21) - 2153
V. P. Osburn (AB) - 2161
R. V. Parker (0A-9) - 2579
L. Schwab (SS-19) - 2621
J. D. Stone (CED) - 2050

cc J. A. Glass (0-22) - 2234
D. E. Kaldenberg (0-7) - 2205
C. F. Navarette (0-10A) - 2552
S. G. Pappas (0-10) - 3153
G. L. Tromblee (0-10) - 2562
File: SHAC Book

Attendance: Holmes
Hammann
Stone

Schwab
Kos

1. Quarterly Inspections

Reviewed status of quarterly inspections; reassigned one from Hancock to Stone (Zone D). All will be completed next week. Nine completed of 13.

2. Inspection Reports

Holmes reviewed follow-up of ten Investigation Reports (accidents/near-misses). Excellent response. Found no occurrence of 'no action' on a designated responsibility. All personnel contacted knew current status of their responsibility resulting from the investigation. This system is working. General Superintendents need to be sure actions are completed.

Follow-up of Investigation Reports will be conducted quarterly.

3. Survey

Stone completed survey of Laborers, Trucking, Stores. Not complete on Janitors.

4. P-Bulletins

Again, recommend separate green binder for safety P-Bulletins.

5. SHAC Action Plan - Hammon

Reviewed format and list.

6. Unit/Craft Effectiveness

- A. Unit/Craft people overall do not understand their responsibilities as a Unit/Craft Safety Member.
- B. Supervisory people also do not know what the U/C responsibilities are.
- C. Therefore, need to improve training of U/C Members regarding their responsibilities.
- D. More effective and active in operating units rather than small confined groups where communication and contact is constant.
- E. Need guidelines for use of monitoring and answering Safety Log Books.
- F. Are Unit/Craft Members promoting safety?

7. Armored for Safety

Kos will review with SAC Tuesday, 4/13/82.

8. Portable Buildings

Want SHAC to critique re-justification (need) of portable buildings. SHAC request will be issued.

9. Next Week agenda:

Survey of Janitors
Complete Status of Quarterly Inspection
Complete Status of New P-Bulletins
Finalize 'Armored for Safety'


Carol Holmes

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