

**From:** "Getto, Leila S" <leila\_getto@ios.doi.gov>  
**To:** "Lynne.Hames@clr.com" <Lynne.Hames@clr.com>  
**Subject:** FW: Call Request with Secretary Bernhardt  
**Date:** Tue, 21 Apr 2020 13:52:08 +0000  
**Attachments:** DB\_Meeting\_Information\_Request\_Form\_2019\_(Updated\_Draft\_for\_Review\_-\_8-4-19).docx

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Hi Lynn! It looks like we were able to connect with Blu who is working on our request to complete the required form for our ethics team. Disregard my call. Thank you!

*Leila Getto*  
*Deputy Director, Scheduling and Advance*  
*Immediate Office of the Secretary*  
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**From:** Hebert, Samantha T  
**Sent:** Tuesday, April 21, 2020 9:35:56 AM  
**To:** [blu.hulsey@clr.com](mailto:blu.hulsey@clr.com) <[blu.hulsey@clr.com](mailto:blu.hulsey@clr.com)>  
**Subject:** Call Request with Secretary Bernhardt

Good Morning Blu,

I believe we spoke before when Secretary Zinke was still here at Interior, I hope all is as well as it can be with you right now.

I'm attaching a meeting request form for Secretary Bernhardt to this email. Once I receive the completed form back I can get this request sent over to ethics and general law so I can schedule.

Please feel free to reach out to me with any questions.

Thanks,  
Sam

**#1363449.1**

# Meeting Information Request Form

To ensure that the appropriate individual within the Department of the Interior is meeting with you on a given matter and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to schedule a meeting.

**Please respond to the questions below and send your response to [scheduling@ios.doi.gov](mailto:scheduling@ios.doi.gov).**  
If you have any questions you may contact the Scheduling Office at 202-208-7551.

|                                                                                                                                                                                                                   |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Requesting individual/organization:<br>(Please identify the person(s) name and affiliation) requesting the meeting, including any background information on the affiliated organization(s).)                      |  |
| Contact information (Name, Email, Phone):                                                                                                                                                                         |  |
| Please describe the action sought from the Office of the Secretary:                                                                                                                                               |  |
| Proposed meeting date (if date is flexible please indicate a proposed date range):<br><br>Please identify any time sensitivity that impacts the date of the meeting, such as court-ordered or statutory deadline: |  |
| Proposed meeting location (City, State):                                                                                                                                                                          |  |
| Expected meeting participants (name, title, and organizational affiliation):                                                                                                                                      |  |
| Are any expected meeting participants registered lobbyists or lobbying organizations, and/or registered under the Foreign Agents Registration Act? (If yes, please identify.)                                     |  |
| Are any expected meeting participants a partisan political candidate, a representative of a political party or a registered political action committee (PAC)? (If yes, please identify.)                          |  |
| Do any expected meeting participants seek or currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? (If yes, please identify.)                           |  |

#1364708.1

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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|                                                                                                                                                                                                                                                        |  |
| Describe the proposed meeting topic/ agenda, provide available briefing materials, and identify desired outcome(s):                                                                                                                                    |  |
| Will the meeting involve legislation, broad policy options, or other general matters that involve a large and diverse range of persons and interests? (If yes, please describe.)                                                                       |  |
| Will the meeting involve regulations, rules, or other matters that impact a specific industry, sector of the economy, or group of persons? (If yes, please describe.)                                                                                  |  |
| Will the meeting involve a litigation matter, a permit, a grant, a contract, or any other matter that involves specific parties? <ul style="list-style-type: none"> <li>• If yes, please identify the matter and list the specific parties.</li> </ul> |  |
| With which Bureau(s) or Office(s) does the proposed meeting agenda most align?<br><br>Please list all, if more than one.                                                                                                                               |  |
| If the Secretary is unable to meet, is a surrogate desired? If yes, anyone specific?                                                                                                                                                                   |  |
| Any additional notes or information?                                                                                                                                                                                                                   |  |

**#1364708.2**