

TRAINING MEETING ATTENDANCE RECORD

NAME OR SUBJECT OF COURSE OR CLASS VINYL "D" SHIFT JULY SAFETY MEETING

DATE 7-10-78 INSTRUCTOR(S) G. FAULKNER

LOCATION SAFETY CLASS ROOM NUMBER OF HOURS 45 min

DESCRIBE WHAT HAPPENED (Major points covered, what was demonstrated, what was practiced, what training aids were used, etc.) Attach separate sheet if necessary.

- 1) GAVE MY PHILOSOPHY ON SAFETY
 - 2) REAFFIRMED CONOCO'S POSITION CONCERNING SAFETY
 - 3) STRESSED THAT MORE ATTENTION MUST BE GIVEN TO FINDING & ELIMINATING "JCM" LEAKS.
 - 4) DISCUSSED THE IMPORTANCE OF GOOD HOUSEKEEPING.
 - 5) DEVOTED LATER PART TO QUESTIONS FROM PARTICIPANTS:
 - a) HOW MANY OF OUR BREAKERS ARE IN SAFE CONDITION, MANY OF THE BREAKER HAVE TO HAVE DOORS OPENED TO RESET.
 - b) DO FRESH AIR MASKS HAVE TO BE WORN WHEN WORKING ON A PIECE OF EQUIPMENT THAT'S BEEN STEAMED.
 - c) PEOPLE ARE RELUCTANT TO SIGNATURE D. Saulkner
- REPORT MINOR FIRST AID CASES. BECAUSE IT'S HELD AGAINST THEM ON RECORD
- TRAINEE'S

DEPT.	CLOCK NO.	NAME (PRINT)	DEPT.	CLOCK NO.	NAME (PRINT)
VIA	3506	Robert Spratt			
"		Jim Rose			
VIA	1165	H.C. Young			
"	1210	J.D. Smith			
"	1484	R. F. Smith			
"	872	Wendy Brown			
"	1816	W. H. Smith			