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RETURN TO

TO: L. G. Brannin

OFFICE: C. C. Refinery

FROM: B. D. Routh
SAFETY DEPT.

DATE: December 10, 1974

SUBJECT: November Safety Meetings

The suggested topic of conversation and discussion for the November safety meetings was "Safety and the Supervisor". All meetings were well attended by the employees. Discussion of our past safety policies compared to our updated new company safety policies was the primary topic. All participants in the conversation agreed that our company safety program is vastly improved and are impressed with managements involvement in safety.

Safety suggestions and their status are as follows:

Nov. 5
Shift IV Instructor - Jack Balsley

No safety suggestions.

No. 7
Group I Instructor - W. R. Glenn

No safety meeting was held because of Supervisors Safety Course.

Nov. 12
Shift I Instructor - Jack Finch.

No safety suggestions.

Nov. 14
Group II Instructor - B. Rolando

1. Employees are operating drain pumps with liquid getting on floor where men are working.

   Status: This problem was discussed and presented to operating supervisors.

2. A shock proof man lift basket is needed for electrical work.

   Status: This is a continuing request and management should make every effort to solve this problem.

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3. Mono-rails are needed over pumps at #4 Platformer.

   Status: Engineering has been awarded this problem.

4. The platform between #7 and #8 Cooling Towers are rusted and needs repairing.

   Status: Area maintenance supervisor has been alerted to this problem for solution.

5. Change boom line cable on motor crane and grease pennant lines.

   Status: Completed.

6. Following a turnaround, the operators are rushing the startup of a Unit while men are trying to complete turnaround.

   Status: This was one of the problems that was discussed during the pre-turnaround safety meeting.

7. Wood flooring on BTX Cooling Tower needs replacing.

   Status: Work order issued.

8. #11 Cooling Tower needs support on first landing.

   Status: I surveyed this landing, and it is loose but not in dire need of repair and there is no safety hazard involved.

9. A ladder is needed at the #1 Crude Unit on the safety valve at the Flash Tower.

   Status: Completed.

Nov. 19
Shift II Instructor - Bill Holder

1. Install cat walk at Tk-1006 firewall at circulating line valves.

   Status: This is still under discussion. We may have a better solution and are reviewing it.

2. A ladder is needed to the high pressure steam valve located over old #1 Platformer balance drum.

   Status: This problem will be given to the area and process supervisor for review and correction if necessary.

3. Paint nonskid material on floor at Cat. Cracker compressor building.

   Status: The floor is oil saturated and any type abrasive material will not bond to floor. The solution to this problem is better housekeeping and washing floor with a detergent.

4. Inspect scaffolding on #1 and #2 Gas Oil Tower and Flash Tower.

   Status: Inspection was made and necessary corrections are in process.

Nov. 26
Shift III Instructor - Bill Sears

No safety suggestions.

B. D. Routh

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cc: R. C. Duvall
J. A. Cain
Jack Boley
C. H. Stender
Process Supervisors
Area Maintenance Supervisors