

Monsanto

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① Xc: Staff + Kor

FROM
NAME-LOCATION-PHONE

G. E. Davenport
Chocolate Bayou Plant (Ext. 4201)

Of - 1982 Safety/Hk. Prog.

DATE

July 19, 1982

cc:

E. N. Brasfield - G4NE - SL

SUBJECT

Safety & Housekeeping - 1982

REFERENCE

TO

N. Coppedge	-	Columbia	-	1220
D. W. Haines	-	Soda Springs	-	1850
G. F. Knollmeyer	-	Queeny	-	1760
J. W. Molloy	-	Krummrich	-	1740
B. L. Tilford	-	Avon	-	1090
G. L. Tromblee	-	Texas City	-	1890

[Handwritten signature]
6/20/82

As you know from Earl's last staff meeting, the decision was made to conduct the annual Safety and Housekeeping Inspections on a location basis in light of present economic conditions.

It is my judgment that the intent of these inspections for this year should be communicated to location personnel in a manner that reaffirms there is no less commitment to safety and housekeeping by Management. The structure of the inspection committee and manner in which the inspections are conducted should be designed so as to create an atmosphere similar to that of any other inspection in order to keep the thrust of an annual safety and housekeeping inspection alive for future years.

These inspections should be conducted in the same time-frame as previous ones and concluded by mid-October. It should be each location's decision as to the structure of the Safety and Housekeeping Committee and the specific emphasis for "theme" based on individual location needs. Obviously, rating systems will not be applicable.

Please be prepared to discuss additional ideas at the July 26 meeting at Schneithorst's Inn.

[Handwritten signature: Gordon]
G. E. Davenport

Chairman
MCI Safety & Housekeeping Program

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PLAINTIFF'S EXHIBIT

MON-3030

SC

001927

LAM003132

Safety/Housekeeping Program

SC

001928

Summary

1) Units - 13 compete against each other
Divide into three groups based on safety
Inspection team to rate units in each group - three teams
Awards to top unit in each of first two groups and to low team in third group.

2) Shops - Inspected by team and top group gets award
Cannot get top award if craft has recordable injury in this period.
Award to low craft

3) PT labs and Control Labs

Inspection carried out by team responsible to SHAC.

4) Office Area

Inspection by team responsible to SHAC

5) Peripheral areas - Inspected by team

6) Plant Managers Tour - Conducted shortly after previous inspections are complete - will visit best and worse areas - present awards, etc.

General Comments - Inspects are Unannounced - just state 2 week period when conducted - , conducted quarterly

Details

LAM003133

1) Units -

a) Group Classification

Divide into three groups based on safety record - injury rate. Automatically in lower group if recordable injury during 3 month period. Four units per group. Top group point rating is from 80-100 points. Second group from 50-75 points and third group from 0-50 points. This rating is determined by SHAC.

b) Inspection - Reports issued.

Conducted by one inspection team per group.

Team made up of member from SHAC, one from PMSB, member of HSC and contact supervisor. Rate units on safety equipment and housekeeping - from 0-100. Top team must get 100.

c) Awards

1) Top group - Receive appropriately worded gold plaque - which will be mounted in control room - presented by

UnitsShops

Depts 13/14
Depts 15/16
Depts 19/25/27/29
Dept 33
Depts 44/45/46
Depts 48
Dept 50
Dept 51
Dept 53
Dept 56
Dept 513
Material Handling

Machinists
Pipe fitters
Insulators
Boilermakers
Carpenters
Electricians
Painters
Instrument

PM or member of PMSB. Also honored with cake. Pictures taken and published Plant News.

2) Middle group - Receive appropriately worded silver plaque - mounted in control room. Presented by PM or PMSB member. Pictures and publicity.

3) Low group - Bottom unit will receive "skunk" award. Presented by PM or member of PMSB. Publicize in plant news.

d) After one year - Top unit in plant will receive plaque permanently. Publicize

2) Shops

a) Safety Classification

Crafts rated by SHAC according to safety record. Rated from 0-100. Automatically receive 0 if recordable injury during three months. Top craft gets 100.

b) Inspection - Reports issued

Conducted by team consisting of SHAC member, PMSB member, OSC member, and contact supervisor. Rate shops from 0-100.

c) Awards

1) Top craft will get ^{gold} plaque to mount in appropriate spots. Presented by PMSB member or PM. Honored with cake, pictures and publicity.

2) Lowest craft will get "skunk" award. Presented by PM or member of PMSB. Publicize

3) PT Labs & Control Labs

Inspected by team composed of member from PT safety committee, PT or Lab Supervisor, and Safety Inspector. Reports issued with reply to SHAC.

4) Office Area - Inspected by member of OSC, member of Accounting, Safety Committee and office manager. Report and replies to SHAC.

5) Peripheral areas - Inspected by PMSB and SHAC member.

6) Plant Managers Tour - Present awards and tour best and worse areas if desired.

Advantages

- 1) Better overall coverage of areas
- 2) More people involved in inspections - not just PMBB, SHAC
HSC & contact supv.
- 3) Better publicity for inspections
- 4) Competitive nature for units and shops - instill pride
and desire to get out of "skunk" house.
- 5) Will tend to keep housekeeping on more even keel.