

To: scheduling[scheduling@epa.gov]; Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Smith, Cassandra A[casssm@uta.edu]
From: Moore, Staci L
Sent: Mon 5/22/2017 4:47:10 PM
Subject: RE: Speaking Request for EPA Administrator Scott Pruitt

Good morning,

I am writing to see if you have any questions about the invitation for Administrator Pruitt to join us as a Keynote Speaker at the 2017 Oil & Gas Environmental Conference? The conference will be held on November 28-29, 2017, at the Royal Sonesta Houston Galleria, 2222 West Loop South, Houston, Texas 77027. My original email is copied below for quick reference.

Sincerely,



Cassandra Smith

Executive Director

The University of Texas at Arlington

Division for Enterprise Development

Oil and Gas Environmental Conference Administrative Chair



From: Moore, Staci L
Sent: Wednesday, April 12, 2017 11:28 AM
To: 'scheduling@epa.gov'; 'hupp.sydney@epa.gov'
Cc: Smith, Cassandra A
Subject: Speaking Request for EPA Administrator Scott Pruitt



Scott Pruitt

Administrator

Environmental Protection Agency

1200 Pennsylvania Avenue, N.W.
Washington, DC 20460

Dear Mr. Pruitt,

We request the honor of your presence at the 3rd Biennial Oil & Gas Environmental Conference as a keynote speaker. The conference will be held on November 28-29, 2017, at the Royal Sonesta Houston Galleria, 2222 West Loop South, Houston, Texas 77027 with expected attendance of 450.

The Oil & Gas Environmental Conference is focused on new and emerging issues related to

environmental performance in the oil and gas industry. This event is intended to bring together recognized experts from relevant and diverse disciplines to provide a broad range of perspectives. The conference will feature a variety of panel discussions and breakout sessions designed to inform attendees of the latest environmental trends, and issues related to the oil & gas industry.

It would be an honor and privilege to have you address environmental professionals in the oil and gas industry at the 2017 Conference.

Please let us know if we can answer any questions you may have about the invitation.

Sincerely,



Cassandra Smith

Executive Director

The University of Texas at Arlington

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