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November 20, 1956

Messrs. C. M. Peterson
R. B. Durr
T. R. Donoghue
W. R. Wilson
R. B. Farran

General Office
T. W. Collins

I have been requested, by Mr. W. J. Sherbondy, to put together again a brief analysis of the accomplishments of our division during 1956. For this purpose, I should like to receive from each of you a brief rough draft of the major activities of your unit during the past year. This need not be detailed and need not be fancifully presented, but I should like to have the salient facts in my hands not later than Monday, November 26.

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