

Philadelphia, Pa.

March 4, 1940.

At a regular meeting of the Directors of John T. Lewis & Bros. Co. held this day in their offices in the Widener Building, there were present:

S. French Reeves, Vice President and Treasurer  
J.W. Gardiner, Vice President  
Morris H. Merritt, Secretary  
Leonard T. Beale, Director

The meeting was called to order by Mr. Leonard T. Beale, who presided in the absence of Mr. Howard F. Beale, and Mr. Morris H. Merritt reported the minutes of the meeting.

The minutes of our meeting of February 19 were read and approved.

Mr. Reeves reported that on the advice of our counsel we have paid the Philadelphia Income Tax.

Mr. Reeves presented a booklet known as Safe Practice Bulletin #19 - Occupational Disease Prevention, which has been published by the Commonwealth of Pennsylvania, Department of Labor and Industry. It covers a talk given by our Superintendent, Mr. F. W. Eckfeldt, with pictures explaining the various protective measures which have been installed at our factory. This attitude of the State of Pennsylvania is very complimentary to the Lewis Company, as evidenced by the fact that they have already had 453 requests for the Bulletin from various industries throughout the entire United States.

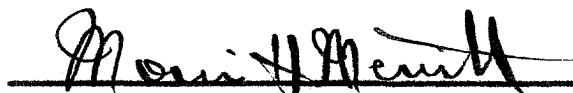
Mr. Reeves reported that during the month of January, 1940 the total branch costs for linseed oil production, crushing and sales was .3759¢ per bushel, which is the lowest figure ever realized in this department at this branch.

Mr. Gardiner was very sorry to report that Mr. Robert S. Hayes, a promotion representative, has tendered his resignation effective April 15. Relations with him remain very friendly and it appears his decision is based on his doctor's advice to do less traveling. Nothing was decided about any representative to take his place.

The purchase of a new 1940 Plymouth Road King two door sedan for our promotion representative, Mr. T. B. Loughurst, at a net cost not to exceed \$300.00 was approved and forwarded to New York for their attention in the regular way.

The regular weekly report of shipments was submitted.

There being no further business, upon motion the meeting adjourned.

  
Secretary.

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